**Tripartite Agreement for internship
at KTH Royale Institute of Technology**

# Art. 1 The Parties

This Agreement is entered into by and between:

|  |
| --- |
| **The host institution:** KTH Royal Institute of TechnologyBrinellv. 8, 100 44 Stockholm, SwedenRepresented by Name of the SupervisorDepartment: ex: KET - Applied ElectrochemistrySchool: ex School of Engineering Sciences in Chemistry, Biotechnology and Health (CBH)Hereafter referred to as “KTH” |

AND

|  |
| --- |
| **The sending institution:***Name of the Institution**Address of the Institution*,Represented by Name and title |

AND

|  |
| --- |
| **The Intern:**NameDate of birth (dd/mm/yyyy): Address: Telephone: E-mail:  |

**Art.2 The sending institution**

**Choose one:**

[ ]  The traineeship is embedded in the curriculum at the sending institution

[ ]  The traineeship is voluntary (not part of a programme)

[ ]  The traineeship is carried out by a recent graduate (max 12 months after last examination)

**The Traineeship rewards credits at the sending institution:**[ ]  Yes

[ ]  No

**Art. 3 Content of internship**

Period of the Mobility:

|  |
| --- |
| Start: DD/MM/YYYYEnd: DD/MM/YYYY |

Title of internship

|  |
| --- |
| To be completed |

Project description:

|  |
| --- |
|  To be completed: (Including the scientific question, the methods, and the expected outcome) |

The internship is done on a full-time basis and corresponds to 40 hours per week.

**Art. 4 Terms and conditions of the internship**

This opportunity is only open to students registered in a higher education institution.

The internship must be relevant to the degree-related learning and personal development needs and, wherever possible, be integrated into the study programme.

Any interruption or extension of the internship or any change of location requires an amendment to this agreement, signed by all parties.

The student has received a degree from higher education within two years before the application or is pursuing an educational programme that leads to such a degree.

The student, or the home university, shall ensure that the student has a comprehensive health insurance and personal property insurance, before leaving the country.

Swedish employment laws are applicable. The intern should comply with the KTH rules and regulations as well as its professional practices. Should the intern fail to do so, KTH may put an end to the internship.

**Art. 5 Duty of confidentiality**

The intern is bound to confidentiality. He/she undertakes not to use under any circumstances the information gathered or obtained as the subject of a publication or communication to third parties without obtaining the prior consent of KTH.

The student undertakes not to keep, remove, or make copies of any document or software, of any nature whatsoever, belonging to KTH without the latter's written consent.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Commitment** | **Name** | **Position** | **Email** | **Date** | **Signature** |
| The intern |  | Trainee |  |  |  |
| Responsible person at the sending institution |  |  |  |  |  |
| Supervisor at the receiving organisation |  |  |  |  |  |