

Guide for IEEE Authors at Institutions with Open Access Accounts

Navigating the publication process from submission to
acceptance to funding



Covered in this presentation

- Glossary of common terms
- Author Process for IEEE OA Submission with APC
 - Submission process
 - Post acceptance
 - RightsLink for Scientific Communications
- Resources for more information

Glossary of Terms in this Guide

- **APC:** Article Processing Charge for an open access publication. Can be paid by the author or by the institution. Some institutions pay for APCs in advance.
- **CC BY:** Creative Commons By Attribution license. A CC BY license lets others distribute, remix, adapt, and build upon your work, even commercially, as long as they credit you for the original creation.
- **ECF:** IEEE's Electronic Copyright Form. Completing an eCF is a required step in all IEEE journal submissions. Authors confirm the work is original, and, for OA, agree to pay the APC and sign a CC BY license
- **Hybrid Journal:** A journal which accepts OA, but also publishes non-OA, subscription-based articles.
- **OA Only Journal** (sometimes called "Gold OA"): A fully open access journal, 100% supported by author publication fees.
- **Ringgold:** Database which assigns organizations and consortia a unique identifier (Ringgold ID) for scholarly communication.
- **Submitting Author:** An author who submits all forms and communications with IEEE. Usually the same as "Corresponding Author."
- **RLSC:** Copyright Clearance Center's RightsLink for Scientific Communications. IEEE authors will be prompted to enter final institutional funding information into RLSC as a final step before OA publication.

Submission Process – OA vs. Hybrid

- The corresponding author completes the submission process,
- OA Only journals only publish open access articles. Authors submitting to OA-only journals must confirm their agreement to the OA charges during the first step of the submission process.
- Hybrid journals allow authors the option to choose whether they would like their article to be OA or not. Authors submitting to hybrid journals will be asked to make their OA choice after acceptance, during the submission of final materials.

Choosing Where to Submit

- IEEE Publication Recommender helps authors find the most suitable journal and displays journal's OA Status with submission URL

Note: Open Access status clearly displayed in results.

The screenshot displays the IEEE Publication Recommender interface. At the top, it says "IEEE Publication Recommender™ Find the best match for your scholarly article". Below this are two columns of bullet points: "Search 190+ periodicals and 1800+ conferences", "Compare critical points such as Impact Factor and Submission-To-Publication Time", "Get all the key data about IEEE publications at a glance", and "Download the results of your search".

The main search area is titled "Choose a search type and let Publication Recommender do the work!". It has three radio buttons: "Both Periodicals and Conferences" (selected), "Periodicals only", and "Conferences only". There is a search input field containing "Electron Devices" and a button "Extract keywords". Below the search field, there are two sections: "PERIODICALS" and "CONFERENCES". The "PERIODICALS" section lists "Electron Devices, IEEE Transactions on Electron Devices Society, IEEE Journal of the Electron Device Letters, IEEE". The "CONFERENCES" section lists "2020 IEEE International Electron Devices Meeting (IEDM)", "2021 IEEE International Electron Devices Meeting (IEDM)", "2023 International Electron Devices Meeting (IEDM)", "2022 International Electron Devices Meeting (IEDM)", and "2024 IEEE International Electron Devices Meeting".

On the right side, there is a detailed view for the "Periodical: Electron Devices Society, IEEE Journal of the". It shows a table of metrics: "Impact Factor: 2", "Eigenfactor: 0.00259", and "Article Influence Score: 0.764". Below this is a table for "Open Access Availability": "Open Access Only", "Submission to Publication in Xplore: Not yet available", and "Issues per year: 1". There is also a section for "Aims & Scope" and "Published By: Not yet available". A link for "Go to Periodical home page" is provided: <https://ieeexplore.ieee.org/xpl/RecentIssue.jsp?punumber=6245494>. A "Contact:" field shows "Not yet available".

An orange arrow points from the note above to the "Open Access Availability" section of the results.

Submission process – Step 1

- Once the author has chosen the appropriate publication, they will use the journal's submission system to submit the article for review.
- ✓ OA Only Journal: Step 1 of the submission process for OA-Only journals will require agreement to OA charges.
- Hybrid Journals will not require agreement to OA charges. OA agreements will come after paper has been accepted for future publication.

Step 1 of Submission to an OA Only Journal (Example 1)

ScholarOne Manuscripts™ | Alison Larkin | Instructions & Forms | Help | Log Out

IEEE Power and Energy Technology Systems Journal

Home | Author | Review | Manage | Support

Author Dashboard / Submission

Submission

- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
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- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 3: Authors & Institutions >
- Step 4: Reviewers >
- Step 5: Details & Comments >
- Step 6: File Upload >
- Step 7: Review & Submit >

Step 1: Type, Title, & Abstract

Select your manuscript type. Enter your title and abstract into the appropriate boxes below. If you need to insert a special character, click the "Special Characters" button. When you are finished, click "Save and Continue." Read More ...

* Required Fields

* Type: [Edit](#)

CHOICE	TYPE
<input type="radio"/>	Journal paper

* Title: [Edit](#)

[Preview](#) [Special Characters](#) 0 OUT OF 300 CHARACTERS

* Abstract: [Edit](#)

Write or Paste Abstract

[Preview](#) [Special Characters](#) 0 OUT OF 200 WORDS

Open Access Agreement

* I have read and agree to the terms below.

By submitting this manuscript to the Power and Energy Technology Systems Journal, I agree that if accepted, it will be published as open access and that I am responsible for the following publication fees:

US \$1,350 per manuscript up to a maximum of 8 published pages
US \$120 per published page in excess of 8 pages

Some institutions offer assistance for open access funding. Check our [institutional partners list](#) to see if yours is one.

[Save](#) [Save & Continue >](#)

Open Access Agreement

* I have read and agree to the terms below.

By submitting this manuscript to the Power and Energy Technology Systems Journal, I agree that if accepted, it will be published as open access and that I am responsible for the following publication fees:

US \$1,350 per manuscript up to a maximum of 8 published pages
US \$120 per published page in excess of 8 pages

Some institutions offer assistance for open access funding. Check our [institutional partners list](#) to see if yours is one.




Open Access agreement is present.

Note: Overlength page charges are set at the society's discretion, and differ from journal to journal. Not all journals charge page charges.




Institutional Partners

[Technische Universität Dresden \(TUD\)](#)
Dresden, Germany



[De Montfort University \(DMU\)](#)
Leicester, United Kingdom



[Electronic Information Service](#) **EIS7**

Step 1 of Submission to an OA Only Journal (Example 2)

Submission

- Step 1: Type, Title, & Abstract >
- Step 2: File Upload >
- Step 3: Attributes >
- Step 4: Authors & Institutions >
- Step 5: Reviewers & Editors >
- Step 6: Details & Comments >
- Step 7: Review & Submit >




Open Access Agreement

* I have read and agree to the terms below.

By submitting this manuscript to the IEEE Open Journal of Industry Applications, I agree that if accepted, it will be published as open access and that I am responsible for the open access publication fee of US \$1,750.

Some institutions offer assistance for open access funding. Check our [institutional partners list](#) to see if yours is one.

Institutional Partners

Technische Universität Dresden (TU/D) Dresden, Germany	
De Montfort University (DMU) Leicester, United Kingdom	
Electronic Information Service	

Save Save & Continue >

Open Access agreement is present.

Note: There is some Open Access pricing variation among journals.

Detailed article processing charge (APC) information can be found at <https://open.ieee.org/index.php/for-authors/article-processing-charges/>.

Submission process – Step 1

- ❑ OA-Only Journal: Step 1 of the submission process for OA-Only journals will require agreement to OA charges.
- ✓ Hybrid Journals will not require agreement to OA charges. OA agreements will be made after paper has been accepted for future publication.

Step 1 of Submission to a Hybrid journal

Note: Open Access agreement is not present on submission form.

ScholarOne Manuscripts™ (Alison Larkin) as Christine Kurzawa End Proxy Instructions & Forms Help Log Out

IEEE GRSS IEEE Transactions on Geoscience and Remote Sensing

Home Author Review Administrator Center Client Configuration Center

Author Dashboard / Submission

This is not a production environment

Submission

- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 2: Authors & Institutions >
- Step 1: Type, Title, & Abstract >
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- Step 2: Authors & Institutions >
- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 3: Authors & Institutions >
- Step 4: Reviewers & Editors >
- Step 5: Details & Comments >
- Step 6: File Upload >
- Step 7: Review & Submit >

Step 1: Type, Title, & Abstract

Select your manuscript type. Enter your title, running head, and abstract into the appropriate boxes below. If you need to insert a special character, click the "Special Characters" button. When you are finished, click "Save and Continue." [Read More ...](#)

* = Required Fields

* Type: Edit

CHOICE	TYPE
<input type="radio"/>	Regular paper
<input type="radio"/>	Letter to the Editor

* Title Edit

Preview Special Characters 0 OUT OF 250 CHARACTERS

* Abstract Edit

Write or Paste Abstract

Preview Special Characters 0 OUT OF 250 WORDS

Save Save & Continue >

Submission process – Step 2

- After Step 1, the submission process for Hybrid and OA Only journals follow the same path.
- General requirements may vary journal to journal, but there are several key elements that are important to complete at this time to ensure proper Open Access processing later during publication
 - Assigning Authors
 - Identifying Institution
 - Entering Funding Information

Adding Authors During Submission

The submitting author enters all co-author information.

If the co-author does not have an account, the submitting author will create one, and add institution data.

The submitting author's institution data will be used to match the author with their institutional OA account.

Note: Some institutions will not fund publication if their institution is not listed first.

Submission



- Step 1: Type, Title, & Abstract >
- Step 2: File Upload >
- Step 3: Attributes >
- Step 4: Authors & Institutions >**
- Step 5: Reviewers & Editors >
- Step 6: Details & Comments >
- Step 7: Review & Submit >

Enter your co-authors' information in the boxes below, then click "Add to My Authors." To check if an author already exists in the journal's database, enter the author's e-mail address and click "Find." If the author is found, their information will be automatically filled out for you. When you are finished, click "Save and Continue."

* = Required Fields

Authors

* Selected Authors [Edit](#)

ORDER	ACTIONS	AUTHOR	INSTITUTION
 Drag	1 ▾ Select... ▾	Larkin, Alison a.larkin@ieee.org  0000-0001-6438-6457 ✓	1. IEEE, Publishing Operation 405 Hoes Lane Piscataway, NJ, USA 08854 732-562-6536 2. IEEE

Add Author

Find using Author's email address

Matching Author Institution with Ringgold

Author Dashboard / Submission

Submission

- Step 1: Type, Title, & Abstract >
- Step 2: File Upload >
- Step 3: Attributes >
- Step 4: Authors & Institutions >**
- Step 5: Reviewers & Editors >
- Step 6: Details & Comments >
- Step 7: Review & Submit >

Step 4: Authors & Institutions

Enter your co-authors' information in the boxes below, then click "Add to My Authors." To check if an author already exists in the journal's database, enter the author's e-mail address and click "Find." If the author is found, their information will be automatically filled out for you. When you are finished, click "Save and Continue."

* = Required Fields

Authors

* Selected Authors [Edit](#)

ORDER	ACTIONS	AUTHOR	INSTITUTION
1	Select...	Larkin, Alison a.larkin@ieee.org 0000-0001-6438-6457 ✓	This institution is not connected to Ringgold. Visit our FAQ on why a Ringgold connected institution is important.

Add Author

Find using Author's email address

AuthorsEmail@example.com

Ringgold identifiers are a list of standardized institution names and corresponding institutional IDs.

This ID is used by publishers to match an author's affiliation to any APC accounts that the institution has pre-purchased.

Connecting Ringgold During Submission

Create New Author [Edit](#)

Institution 1

Quick Fill [Edit](#)

Institution Number: 1

* Institution: [Edit](#) IEEE

* Department: IEEE
New York, NY, US, other/le

* Country / Region: INEE
Paris, Île-de-France, FR, ac

State/Province: IEEI
Chicago, IL, US, academic

* City: IESE
Buenos Aires, AR, academi
IESEG School of Manage
Lille, Nord-Pas-de-Calais, F
IDEE

⚠ Institution not connected to Ringgold

Your selected institution was manually entered and not connected to Ringgold. To connect your institution to Ringgold select the institution from the dropdown of institutions provided as you type.

Why is this important?

1. Ringgold IDs are used by Publishers to determine if your institutional affiliation entitles you to a discount for APCs.
2. Allows organizations to easily identify your institution from others that use similar names.

Visit our [FAQ](#) to learn more.

or
search again.

OKAY

Ringgold IDs are integrated in the submission system.

When adding an author's institution information, the system will present the author with a list of institutions that most closely match what the author has entered.

If the author does not tie the affiliation to a Ringgold, a warning message appears.

Entering Funding Information at Submission

The submitting author will be required to disclose any funding information during submission.

Submission

- Step 1: Type, Title, & Abstract >
- Step 2: File Upload >
- Step 3: Attributes >
- ✓ Step 4: Authors & Institutions >
- ✓ Step 5: Reviewers & Editors >
- Step 6: Details & Comments >**
- Step 7: Review & Submit >

Funding ⓘ Edit

* Is there funding to report for this submission?

Yes No

Funders ⓘ Edit

ACTIONS	FUNDER	GRANT / AWARD NUMBER
<i>No Funders Entered</i>		

Add Funder

Step 3 – Acceptance and Post-Acceptance tasks

- If the manuscript is accepted, the author will be prompted to upload the final files and choose a copyright license.
- After acceptance, Hybrid Journal authors may choose whether to publish Open Access.

Post-acceptance: final file upload

ScholarOne Manuscripts™ (Alison Larkin) as Christine Kurzawa End Proxy Instructions & Forms Help Log Out

IEEE Transactions on Geoscience and Remote Sensing

Home **Author** Review Administrator Center Client Configuration Center

Author Dashboard

This is not a production environment

Author Dashboard

- 1 Unsubmitted and Manuscripts in Draft
- 1 Awaiting Final Files**
- Start New Submission
- Legacy Instructions
- 5 Most Recent E-mails

Awaiting Final Files

ATTENTION: As part of your final file submission you *MUST* upload:

1. A source file for your manuscript in Word or LaTeX format AND
2. A final version of your manuscript in PDF format named "FINAL VERSION.PDF"

Your source files can be uploaded in a zip file, but you *MUST* upload your final PDF as an individual file.

ACTION	STATUS	ID	TITLE	SUBMITTED	DECISIONED
	ADM: Plaza, Antonio ADM: Larkin, Alison	TGRS-2017-00761	This is a test paper	11-Jul-2017	11-Jul-2017

[Submit Final Files](#)

- Accept (11-Jul-2017)

[Graphics Checker](#)

- Accept for Final Submission

[view decision letter](#)

Post acceptance: Hybrid Journal review

Open Access

* This publication is a hybrid journal, giving authors the choice of making their article freely accessible to users by paying an open access article processing charge (APC), or choosing traditional article publication, allowing access to users through subscription and other purchasing options. Now that your article has been accepted for publication you may enable unrestricted public access by selecting "yes" below. If you select yes, you commit to pay the US \$2,045 APC.

Although voluntary page charges do not apply to open access article submissions, other applicable charges (such as over-length paper charges or a charge for the use of color in print format) will be billed separately once article formatting is complete (but prior to publication). Over-length paper charge details can be found [here](#).

Some institutions offer assistance for open access funding. Check our [institutional partners list](#) to see if yours is one.

For any questions regarding IEEE open access policies, please refer to our [Frequently Asked Questions on open access](#).

- Yes** - please make my article Open Access. I will pay the \$2,045 APC, as well as any other applicable charges as outlined above.
- No** - my article is a traditional submission. I understand that over-length paper charges or color charges may still apply, as outlined above.

Save

Save & Continue >

Note: Author of papers accepted in Hybrid Journals are only asked about Open Access after acceptance, during the submission of final materials.

Institutional Partners

Technische Universität
Dresden (TUD)
Dresden, Germany



De Montfort University (DMU)
Leicester, United Kingdom



Electronic Information Service

EIS7

Post acceptance – copyright selection

- After acceptance, authors will be prompted to choose their copyright license using the Electronic Copyright Form (eCF).
- Authors publishing in hybrid journals may choose between:
 - Traditional publishing: a traditional license (in which copyright is transferred to the publisher and the article is published behind a paywall), or
 - Open Access publishing: A CC BY 4.0 license (in which the author retains copyright and the article is published open access).
- Authors publishing in OA Only journals will be prompted to choose CC BY.

eCF – step 1

In step 1, authors confirm that the article details are correct.

The screenshot shows the IEEE Publication Agreement interface. At the top, there is a navigation bar with links for IEEE.org, IEEE Xplore Library, IEEE Standards, and IEEE Spectrum. The main heading is "IEEE Publication Agreement" with a progress indicator showing five steps, where the first step is highlighted in orange. The IEEE logo is in the top right corner, and a "Select Language" dropdown menu is visible. The main content area asks the user to "Transfer copyright or license to IEEE" and provides a list of article details for confirmation. Below the details, there are two radio button options: "Yes, this is my article." (which is selected) and "No, this is NOT my article." An orange "Continue" button is located at the bottom right of the form. The footer contains links for Home, Contact & Support, Nondiscrimination Policy, and Privacy & Opting Out of Cookies, along with a copyright notice for 2019 IEEE.

IEEE.org | IEEE Xplore Library | IEEE Standards | IEEE Spectrum

IEEE Publication Agreement

1 2 3 4 5

IEEE

Select Language ▼

Transfer copyright or license to IEEE

► Here is the information for your article. Is this the correct article?

Article Title: My groundbreaking article

Publication Title: IEEE ACCESS

Publication Type: Periodical

Authors: Krista Thom

Article Identifier: ui_0987

Your E-mail: k.thom@ieee.org

Yes, this is my article.

No, this is NOT my article.

Continue

Home | Contact & Support | Nondiscrimination Policy | Privacy & Opting Out of Cookies

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eCF – step 2

In step 2, the author confirms the paper's originality.

The screenshot shows the IEEE.org website interface for the 'IEEE Publication Agreement'. The page title is 'IEEE Publication Agreement' with a progress indicator showing 5 steps, with step 2 highlighted. The sub-header is 'STEP 2: Confirm article originality and signature authority'. Below this, there is a section titled 'IEEE Policies on Plagiarism:' with a right-pointing arrow. Underneath, the 'Article Title' is 'My groundbreaking article' and the 'Authors' are 'Krista Thom'. A central orange box contains text stating that publication with IEEE is subject to the policies and procedures as described in the IEEE PSPB Operations Manual, and includes a checkbox for 'I have read and agree to IEEE policies related to plagiarism and other forms of publishing misconduct.' At the bottom of this box are 'Back' and 'Continue' buttons. On the right side, there are two informational panels: 'About Plagiarism' and 'About CrossCheck', both with scrollable content. The top navigation bar includes links for 'IEEE.org', 'IEEE Xplore Library', 'IEEE Standards', and 'IEEE Spectrum', along with the IEEE logo and a language selection dropdown.

eCF – step 3

Authors of Open Access articles must agree to pay an article processing charge (APC).

The screenshot shows the IEEE Publication Agreement Step 3 interface. At the top, there is a navigation bar with links to IEEE.org, IEEE Xplore Library, IEEE Standards, and IEEE Spectrum. The main heading is "IEEE Publication Agreement" with a progress indicator showing five steps, with step 3 highlighted. Below the heading, it says "STEP 3: Select the appropriate publication agreement". The current step is "Open Access Article Processing Charge:". The article title is "My groundbreaking article" and the author is "Krista Thom". A highlighted box contains the "Open Access Publishing Option:" text, explaining that authors provide a Creative Commons Attribution (CC BY) license and that this requires a payment of an Article Processing Charge. A checkbox is present with the text "I understand there is an Article Processing Charge." Below this box are "Back" and "Continue" buttons. On the right side, there is an "Information" sidebar with the IEEE logo and a "Select Language" dropdown. The sidebar contains text explaining the CC BY 4.0 license, the Article Processing Charge (ranging from US \$1,350 to US \$1,950), and that authors will not be asked to pay voluntary page charges for an open access article. It also mentions that authors who need a hardship can be exempt.

IEEE.org | IEEE Xplore Library | IEEE Standards | IEEE Spectrum

IEEE Publication Agreement

1 2 3 4 5

Select Language

STEP 3: Select the appropriate publication agreement

➤ **Open Access Article Processing Charge:**

Article Title: My groundbreaking article

Authors: Krista Thom

Open Access Publishing Option:

Authors provide IEEE with a Creative Commons Attribution (CC BY) license to publish their articles openly on IEEE Xplore. This requires a payment of an Article Processing Charge. For more information, see the sidebar.

I understand there is an Article Processing Charge.

Back Continue

Information

IEEE offers the CC BY 4.0 license as an open access publishing agreement for authors. The CC BY allows authors to retain copyright to their work, and allows end users to freely reuse the work, provided that they credit the original author. The end user does not have to obtain permission from the authors or IEEE to reuse the work, even for commercial purposes or to create derivative works.

Open Access publishing requires payment of an Article Processing Charge, ranging from US \$1,350 to US \$1,950. See individual journal "Information for Authors" instructions for specific details.

Authors will not be asked to pay voluntary page charges for an open access article.

Authors who need a hardship

eCF – step 4

Authors of Open Access articles are prompted to sign the CC BY 4.0 license.

IEEE.org | IEEE Xplore Library | IEEE Standards | IEEE Spectrum

IEEE Publication Agreement

1 2 3 4 5

Step 4: Complete the publication agreement

You may view and download a read-only version of the agreement in a selected language. You will need to sign the English version of the form below. [Click to View](#)

Select Language

Creative Commons Attribution License

Article Title: My groundbreaking article

Publication Title: IEEE ACCESS

Authors: Krista Thom

By clicking the checkbox at the bottom of this page you, as the author or representative of the author, confirm that your work is licensed to IEEE under the Creative Commons Attribution 4.0(CC BY 4.0). As explained by the Creative Commons web site, this license states that IEEE is free to share, copy, distribute and transmit your work under the following conditions:

- Attribution** - Users must attribute the work in the manner specified by the author or licensor (but not in any way that suggests that they endorse the users or their use of the work).

With the understanding that:

[Back](#) [Continue](#)

Information

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eCF – step 5

After the author has submitted an electronic signature, they will be able to download a copy of the license agreement.

The screenshot shows the IEEE Publication Agreement interface at Step 5. The title is "IEEE Publication Agreement" with a progress indicator showing steps 1 through 5, where 5 is highlighted. The main heading is "Step 5: Download your signed publication agreement". Below this, there is a message: "Thank you for transferring copyright or licensing to IEEE." followed by two bullet points: "Your IEEE Publication Agreement is now complete." and "A copy will be emailed to you." There is a button labeled "Download the completed Agreement (PDF)". On the right side, there is an "Information" box with the text: "Clicking the 'Done' button will return you to your peer-review system." and a "Done" button. The IEEE logo is visible in the top right corner of the interface.

IEEE Publication Agreement

1 2 3 4 5

Step 5: Download your signed publication agreement

Thank you for transferring copyright or licensing to IEEE.

- Your IEEE Publication Agreement is now complete.
- A copy will be emailed to you.

Download the completed Agreement (PDF)

Done

Information

Clicking the "Done" button will return you to your peer-review system.


Select Language | ▼

IEEE

Step 4: Paying for publication using an APC

- All IEEE article processing charges (APCs) are handled through RightsLink for Scientific Communications (RLSC).
- After submitting the eCF and indicating Open Access, authors will receive an email prompting them to pay all charges through RLSC.
- If the submitting author is affiliated with an institution that has an OA agreement, they will be prompted to seek funding from that institution.
 - Institutional profiles are matched using author-provided affiliation data and Ringgold IDs.
 - In some cases, the author's email domain may also be used as a matching criterion.

Acceptance notification from RightsLink



Please submit your IEEE article processing charge(s)

Dear Ms. Krista Thom,

Congratulations on being accepted for publication in *IEEE Access*. You are receiving this email because your recently accepted article, listed below, has charges pending.

Manuscript DOI: 10.1000/IEEE_Test04182019AM
Manuscript ID: 627d5554-cf05-423a-947b-7a8bf232deb3
Manuscript Title: Test Manuscript Matching Deposit IEEE Univ (15% Discr)
Published by: Institute of Electrical and Electronics Engineers

To facilitate prompt publication, please pay your article processing charges using the RightsLink® e-commerce solution from Copyright Clearance Center (CCC).

[Pay charges now / Raise an invoice](#)



To review and pay your charge(s), please [click here](#).

To complete a secure transaction, you will need a [RightsLink account](#). If you do not have one already, you will be prompted to register as you are checking out your author charges. This is a very quick process; the majority of your registration form will be pre-populated automatically with information we have already supplied to RightsLink.


If you have any questions about these charges, please contact CCC [Customer Service](#) using the information below.

Sincerely,
Institute of Electrical and Electronics Engineers

Tel.: +1-877-822-5543 / +1-978-848-2777
IEEESupport@copyright.com
www.copyright.com



Upon acceptance, authors will receive a notification email prompting them to pay charges through RLSC.



Please submit your IEEE article processing charge(s)

Dear Ms. Krista Thom,

Congratulations on being accepted for publication in *IEEE Access*. You are receiving this email because your recently accepted article, listed below, has charges pending.

Manuscript DOI: 10.1000/IEEE_Test04182019AM
Manuscript ID: 627d5554-cf05-423a-947b-7a8bf232deb3
Manuscript Title: Test Manuscript Matching Deposit IEEE Univ (15% Discr)
Published by: Institute of Electrical and Electronics Engineers

To facilitate prompt publication, please pay your article processing charges using the RightsLink® e-commerce solution from Copyright Clearance Center (CCC).

RightsLink – step 1

[Need to register?](#)

Sign In

Username:

Password:

[Forgot your password?](#)

SIGN IN

RightsLink is managed by Copyright Clearance Center and not by IEEE. Authors will need to create a separate RightsLink account to view or pay charges.

RightsLink – step 2

You may be eligible for funding under one or more invoicing agreements.

If you would like to seek funding approval under one of these agreements, please make the appropriate selection below. Note: the invoicing agreements will pre-populate key data elements in your transaction including currency, billing address and VAT information, if applicable, facilitating compliance with an existing agreement between your publisher and funding organization.

After you complete your open access transaction, you will be notified on the Order Confirmation screen when there are other applicable charges (such as page or color) that are offered by your publisher but not covered under your chosen agreement. A payment link will be provided so that you may review these other charges and complete a separate transaction.

If you don't wish to pay your open access charges using an existing agreement, please choose **Bill Me**.

Bill Me

Seek Funding From IEEE University

CHARGES COVERED: Open Access

Agreement Details and Organization Contact Information

IEEE University
445 Hoes Ln
United States
08854
Piscataway
NJ

Krista Thom
k.thom@ieee.org
732-562-3977

OK


If the affiliation data entered by an author matches an existing institutional profile, authors will see a pop-up prompting them to seek funding from their institution.

If an author chooses “Bill Me” instead, they will go through the standard workflow, and will not use institutional funds.

RightsLink – step 3

Pay Author Charges

CHARGES ESTIMATE > PAYMENT OPTIONS > ORDER REVIEW > CONFIRMATION



Test Manuscript Matching Deposit IEEE Univ (15% Disc)

Publication:	IEEE Electron Device Letters	Publisher:	Institute of Electrical and Electronics E...
Publication ID:	0045900	Author:	Krista Thom
Manuscript DOI:	10.1000/IEEE_Test04222019AM	ORCID® ID:	14326821581
Manuscript ID:		Institution:	IEEE University
Publication Date:	01-Aug-2019	Institution ID:	RINGGOLD-5824
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