

Practical contacts

IT and practical support

- Local IT support, websites etc.: Sebastian Gustin: gustin@kth.se
- Canvas, databases, internal communication, etc.: Vardan Hovsepyan, vardan.hovsepyan@indek.kth.se
- Central IT support: it-support@kth.se, alternatively KTH Entré, Drottning Kristinas väg 4
- Access card, KTH account, etc.: KTH Entré, Drottning Kristinas väg 4
- Janitorial and administrative service: service@itm.kth.se

Employment and work environment

- ITM Human Resources Department: persadmin@itm.kth.se, alternatively Lindstedtsvägen 30 (Sing-Sing), floor 1
- Information about your employment: intra.kth.se/anstallning
- Safety representative at INDEK: skyddsombud@indek.se

Doctoral support

- Program responsible doctoral student at INDEK: pad@indek.kth.se
- THS PhD chapter: dr.kth.se
- PhD student advisor: drombudet@ths.kth.se

INDEK

- Website: indek.kth.se
- Head of department: prefekt@indek.kth.se
- Doctoral program director: da@indek.kth.se

Use this QR code for more information:



indek.kth.se

KTH Royal Institute of Technology,
SE 100 44 Stockholm, Sweden
Phone: +468 790 60 00

Doctoral student at INDEK

Practical information for newly admitted students



Industrial Economics and Management

The Department of Industrial Economics and Management (INDEK) was established at KTH in 1912 to meet engineers' growing need for management knowledge in an increasingly industrialized Sweden. Over time, the field has expanded to include areas such as organization, management systems, business development, innovation, and entrepreneurship. Much of our research focuses on technological transitions, industrial change, and sustainable development. On average, four doctoral students defend their dissertations at INDEK each year.

INDEK has around 50 employees organized into three divisions and is part of the ITM School at KTH. Every doctoral student belongs to one of these divisions. All doctoral students belong to a division and doctoral students employed by KTH have departmental duties equivalent to 20 % of their working hours, usually in the form of teaching. All doctoral students are expected to actively participate in the department's academic life, including seminars, public defenses, and collegial discussions.

Welcome as an INDEK doctoral student

Starting a PhD is the beginning of an exciting and transformative journey. As a doctoral student, you are trained to become a researcher – learning to think scientifically, understand research, apply scientific methods, and critically evaluate research findings.

Unlike bachelor's and master's programs, doctoral studies are highly individualized and aim to help you develop an independent approach to your subject. Together with your supervisors, you will shape your training to meet your research needs. It is a demanding but deeply rewarding journey that allows you to grow as a researcher and as a person. This information sheet provides essential practical information about INDEK and your doctoral studies.


Good luck with your studies and – once again – welcome to INDEK and the Doctoral program in Industrial Economics and Management!

Cali Nuur, Professor, Head of Department

Mats Engwall, Professor, Program Director

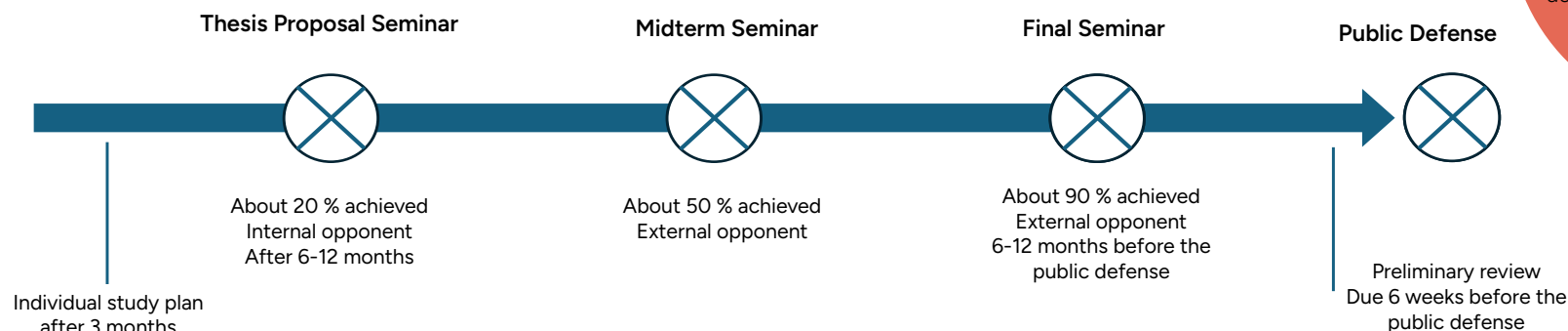
Key roles in your doctoral education

As a doctoral student, you will interact with several people responsible for different aspects of your education and employment:

- **Supervisor** – responsible for your individual study plan, supervision meetings, practical supervision and advice on doctoral courses.
 - **Head of Division** – is your immediate superior and is responsible for issues linked to your employment, work environment, workplace meetings, personnel planning, and departmental duties.
 - **Doctoral Program Director** – coordinates the program's mandatory courses and seminars, convenes the program council and main supervisors.
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- **Program Responsible Candidate (PAD)** – the doctoral students' representative and contact person in matters relating to the doctoral education and work environment.
 - **Head of Department** – overall responsibility for the department.
 - **Operations controller** – responsible for finances and management support.

INDEK's doctoral process

Each doctoral student must present their research at at least three program seminars during their doctoral studies, prior to the public defense. At each seminar, the manuscript is reviewed by an expert opponent who is not involved in the doctoral student's work.



Before completing the doctoral dissertation, you present your manuscript at a final seminar to ensure that the dissertation meets high scientific quality.

As a doctoral student at INDEK you are responsible for ensuring that your research education is carried out in agreement with your supervisors and in accordance with your individual study plan. You are also obliged to perform departmental services according to the directives from your head of division.