



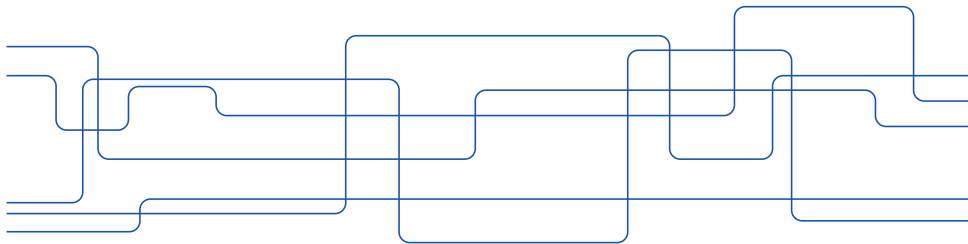
## Rights and Responsibilities at KTH

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### Exams Within 8 Weeks!

What can you bring to the exam?

- ▶ Mobile Phone?
- ▶ Pocket Calculator?
- ▶ Text Book?
- ▶ ID card?
- ▶ Food?
- ▶ English Dictionary?
- ▶ Table of Formulas?
- ▶ Own notes?
- ▶ Previous exams?

Always check! Course PM! Instructions on the exam!



## More on Exams

- ▶ Often 5 hours!
- ▶ Register in time (via KTH web menu)!
- ▶ If you fail, there's a reexam during the year.
- ▶ If you passed, you are mostly allowed to try again to improve the grades. Ask examiner!
- ▶ A teacher will be present during the exam.
- ▶ Results should be available within three weeks.
- ▶ You may not arrive more than 30 minutes too late.
- ▶ (If you only have a single exam left in your degree, there are possibilities to request an extra exam.)

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## Grading

- ▶ "ECTS" grading system:
  - Passing grades:** **A** (highest), **B,C,D,E** (lowest)
  - Failing grades:**
    - F** – Fail
    - Fx** – possibility to get passing grade E if you pass an extra assignment
- ▶ Master thesis use **Pass/Fail**. Same for some other courses/examination activities.
- ▶ Absolute scale, not relative!
- ▶ No official translation to numeric values for GPA calculation!

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## Other Examination Activities

Differ from course to course.

- ▶ Laboratory exercises
- ▶ Project assignments
- ▶ Oral presentations
- ▶ Home work
- ▶ Report writing
- ▶ Attendance requirements
- ▶ **Thesis report**
- ▶ ...



## Regulations for Examinations

All students at KTH bear full responsibility for their own learning and education. They are duty bound to familiarise themselves with the relevant regulations for studies, examinations and the rules that apply when spending time on KTH premises or using its resources. Information concerning KTH's regulations for examinations and disciplinary matters can be found at page

[http://www.kth.se/student/studentliv/studentratt?l=en\\_UK](http://www.kth.se/student/studentliv/studentratt?l=en_UK)



## Plagiarism



Source:

<https://americanlibrariesmagazine.org/whaddyamean/>

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## Plagiarism – Cheating – Deceiving

What is plagiarism?

- ▶ **Creating a false impression** in the mind of the person who is giving a grade, about whose work is being judged
- ▶ Submitting someone else's work as your own
- ▶ Letting a friend sign an attendance list, when not being present
- ▶ ...

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### Are you Allowed to ...

- ▶ Work together on an assignment?
- ▶ Use some Matlab/Python code that a friend wrote?
- ▶ Copy some nice formulations you found on a web page, into your report?
- ▶ Include a nice graphical illustration from Wikipedia into your report?

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### Code of Honour at School of EECS

<https://www.kth.se/en/eecs/utbildning/hederskodex>

- Rule 1:** All members of a group are responsible for the group's work!
- Rule 2:** In any assessment, every student shall honestly disclose any help received and sources used!
- Rule 3:** In an oral assessment, every student shall be able to present and answer questions about the entire assignment and solution!
- Rule 4:** Do not copy from other people's solutions!
- Rule 5:** Handle attendance lists correctly!
- Rule 6:** Give help in the right way!

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## What's Important?

- ▶ Write in your own words!!!
- ▶ Show your personal understanding!!!
- ▶ Proper citations!!!
- ▶ Check what each teacher requires/expects!!!
- ▶ Don't take for granted that you are allowed to do as you did at your home university!!!

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## Disciplinary Actions

- ▶ All teachers are obliged to report suspected attempts to mislead.
- ▶ The student may be **suspended** from KTH for several months.
- ▶ Disciplinary actions also for
  - ▶ Acting in a disruptive manner
  - ▶ Harassment of other student or employee



Source: <http://tlc.typepad.com/plagiarism/>

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## Support for You

- ▶ ARC, “Academic Resource Centre”. Academic writing, information retrieval, career coaching.
- ▶ Student Health
- ▶ “FUNKA”, support if you have documented diagnosis concerning long-term disability.
- ▶ Study guidance
- ▶ Insurance
- ▶ Student union
- ▶ ...

See <http://www.studentratt.kth.se/en/wellbeing/>

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## Final Words

- ▶ Hope you are here to learn and develop!
- ▶ Plan your time!
- ▶ If you are uncertain, ask!
- ▶ More on student rights and responsibilities at <http://www.studentratt.kth.se/>

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