

Course application via Universityadmissions.se

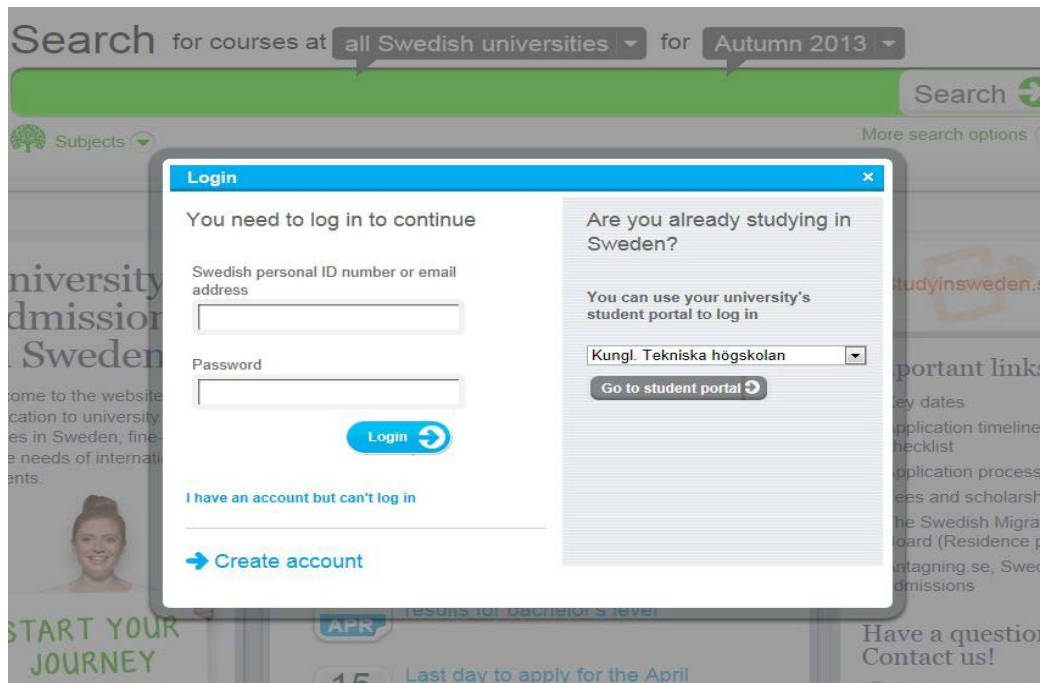
Application

Go to www.antagning.se and click on “International students” or go directly to www.universityadmissions.se and click on the “Log in” button in the right upper corner.

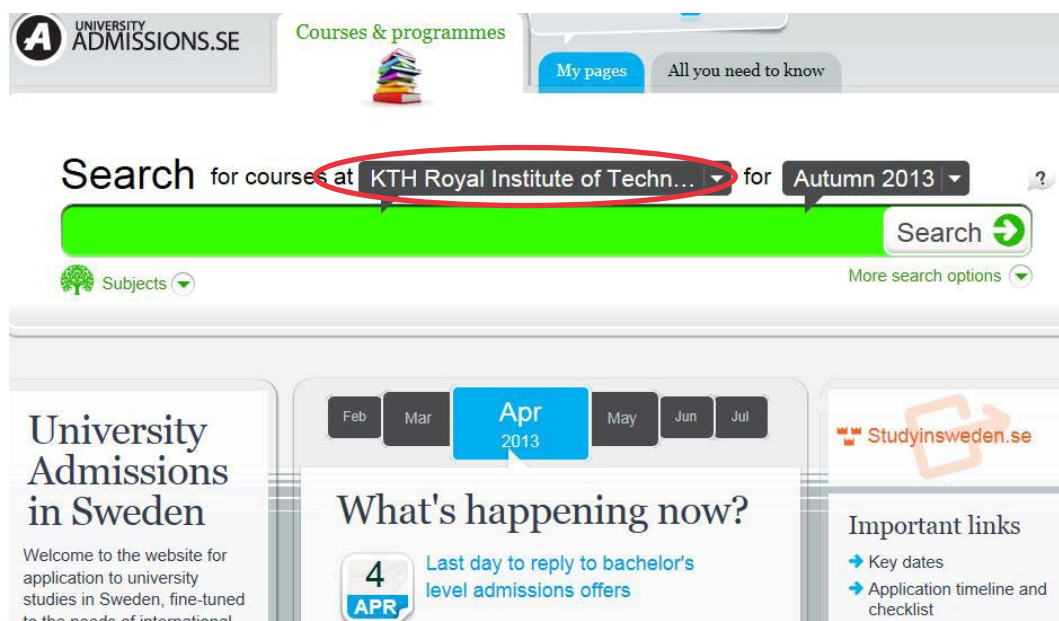
The screenshot shows the homepage of Antagning.se. At the top left is the logo 'ANTAGNING.SE' and a navigation menu with 'Utbildningskatalogen' and 'Allt du behöver veta'. A search bar is prominently displayed with the text 'Sök utbildning på alla universitet och högskolor för hösten 2013'. Below the search bar are options for 'Ämnesträd' and 'Fler sökalternativ'. On the right, there is a link to 'Logga in (eller skapa konto)'. The main content area features a calendar for April 2013. A red circle highlights the 'International students' button in the top right of the calendar area. Below the calendar is a section titled 'Vad händer nu?' with two key dates: '15 APR Sista anmälningsdag till höstterminen 2013' and '26 APR Antagningsbesked för sommarkurser 2013'. To the right of the calendar is a 'Nyttiga länkar' section with links to 'Viktiga datum', 'Antagningsstatistik', 'Studera.nu', and 'Lärarkyrket'. Below that is a 'Har du en fråga? Kontakta oss!' section with a link to 'Antagningservice'.

The screenshot shows the homepage of University Admissions in Sweden. At the top left is the logo 'UNIVERSITY ADMISSIONS.SE' and a navigation menu with 'Courses & programmes' and 'All you need to know'. A search bar is prominently displayed with the text 'Search for courses at all Swedish universities for Autumn 2013'. Below the search bar are options for 'Subjects' and 'More search options'. On the right, there is a link to 'Log in (or create an account)'. The main content area features a calendar for April 2013. A red circle highlights the 'Log in (or create an account)' button in the top right of the page. Below the calendar is a section titled 'What's happening now?' with four key dates: '4 APR Last day to reply to bachelor's level admissions offers', '8 APR Last day to reply to master's level admissions offers', '11 APR Second notification of selection results for bachelor's level', and '15 APR Last day to apply for the April admission round, autumn'. To the right of the calendar is an 'Important links' section with links to 'Key dates', 'Application timeline and checklist', 'Application process', 'Fees and scholarships', 'The Swedish Migration Board (Residence permits)', and 'Antagning.se, Swedish admissions'. Below that is a 'Have a question? Contact us!' section with a link to 'University Admissions'.

Choose “Kungl. Tekniska Högskolan” in the drop down menu and click on “Go to student portal”. You will then be referred to your KTH account. **Log in with the name and password which you use for logging in to your account on KTH.se.** After logging in you will be referred back to universityadmissions.se.

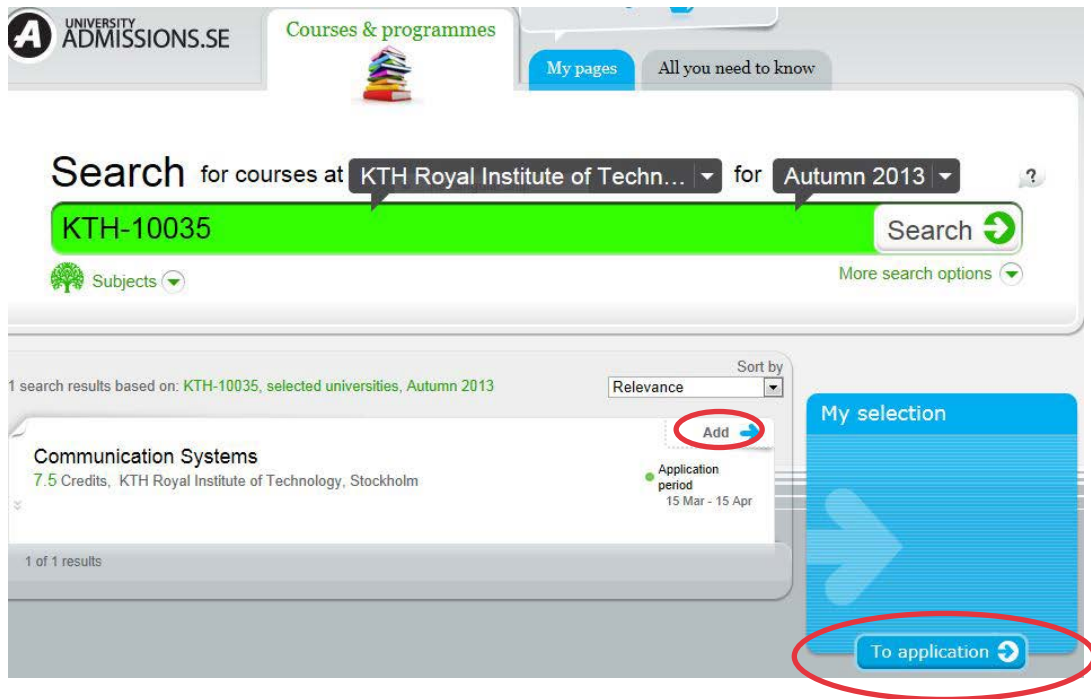


To find a course, select “KTH Royal Institute of Technology” in drop down menu and make sure that you have selected the correct semester. Enter the course name or application code in the search field.



You can find the course names and application codes included in your study programme in the [Course and Programme Directory](#) on KTH.se

Write the application code of the course you want to apply for in the green search field. Click on the “Add”-button to add the course when you have selected all the courses you wish to apply to, click on “To application” to review and send your application.



Note: Should you have an active registration on more than one programme at KTH, you may need to elect which programme each course is linked to.

If you have successfully submitted your application, you will receive a confirmation via e-mail. **If you don't receive this e-mail your application has not been registered.**

You can follow your application by logging in to your user account (with your KTH-name and log in) at www.universityadmissions.se

General information

Application

Information about when the online application for programme courses is open will be published on <https://www.kth.se/en/student/program/kursval>

You can apply for up to 8 different courses and be accepted to courses equivalent to 35 credits at the most.

If there are pre-selected applications for courses on your account it means that you have been applied in advance to mandatory courses. Removal of one or more of these courses it might result in you not fulfilling the promotion requirements for the next year. Keep the mandatory courses on the highest priorities in your application.

Courses missing in the search results

There might be several reasons why a course cannot be found on universityadmissions.se:

- a) you have not logged in via the relevant university
- b) you are not using the proper application code
- c) you do not have the correct term registration
- d) the course has not been published on www.universityadmissions.se due to the wishes of the relevant course coordinator/school secretariat.

For assistance, firstly contact your coordinator/study counsellor; secondly contact the central admissions office at admissions@kth.se

Place number limitations

A course may have a limited number of places on offer. Information concerning this can be found at: www.kth.se/student/kurser/sokkurs

Under the schedule for each course is a listed section entitled "Number of Places". The number of places available controls how many students can be admitted to the course as well as the minimum number of students that must be admitted in order for the course to be given. The course may be cancelled if there are not enough students that apply for the course.

Selection

When there are a limited number of seats for a course, a selection is made if there are more applicants than the maximum number of seats. The type of selection procedure that applies for a course with a limited number of seats should be available in the course information. If you cannot find this information, please contact the course coordinator.

Cancelled courses

A course may be cancelled for several reasons, for instance if there are few applicants for the course or if other problems occur that make it impossible the course to be given. Information concerning cancelled courses will be sent either via the Notice of Admission or via information from the division/department giving the course, depending on when the course is cancelled.

Requirements

If a course has specific admission requirements they will be stated in the course information. Only applicants that fulfil the requirements will be regarded as eligible for admission. Please check that you fulfil the requirements before applying.

Additional qualifications/student achievement

Students who log in to www.universityadmissions.se and have an active application can see their registered results. If information is missing on your profile and is also missing on your KTH account, please contact the student office at the relevant school as soon as possible. If the course results are shown on your KTH account but not in your university admissions profile, please contact admissions@kth.se as soon as possible.

Late applications

Late applications need to be handed in to the study counsellors. Please note that a late application may entail that you will not be admitted to the course(s) that you have applied for. Late applicants are only considered if there are available seats and resources for each given course.

Range of courses available

Information about available courses can be found in the Course and Programme directory: www.kth.se/student/kurser/kurser-inom-program

It is also possible to search for information on courses at www.kth.se/student/kurser/sokkurs

The times and dates when the different courses are held can be found under course information on the student web.

Begin a higher year of study

In order to advance to a higher year of study the student must fulfil the promotion requirements determined by the President of KTH. If a student does not fulfil the requirements for promotion to the next year, he/she should contact the relevant study counsellor in good time.

Letter of admission and confirmation of application

If you have submitted an application for courses at universityadmissions.se, you will receive a confirmation that your application has been received. When the selection process is done, you will get a letter of acceptance with information regarding your application. In this letter, it is clearly stated that you are **conditionally admitted** with a requirement for advancement for the next year.

If you have applied for a course with specific admission requirements, you are **conditionally admitted** with a requirement that you are at the start of the course meet the admission requirements listed in the current course plan.

Support and questions

If you have questions regarding your application at universityadmissions.se or how to find courses in the course and programme directory, please contact your study counsellor or the central support at admissions@kth.se