

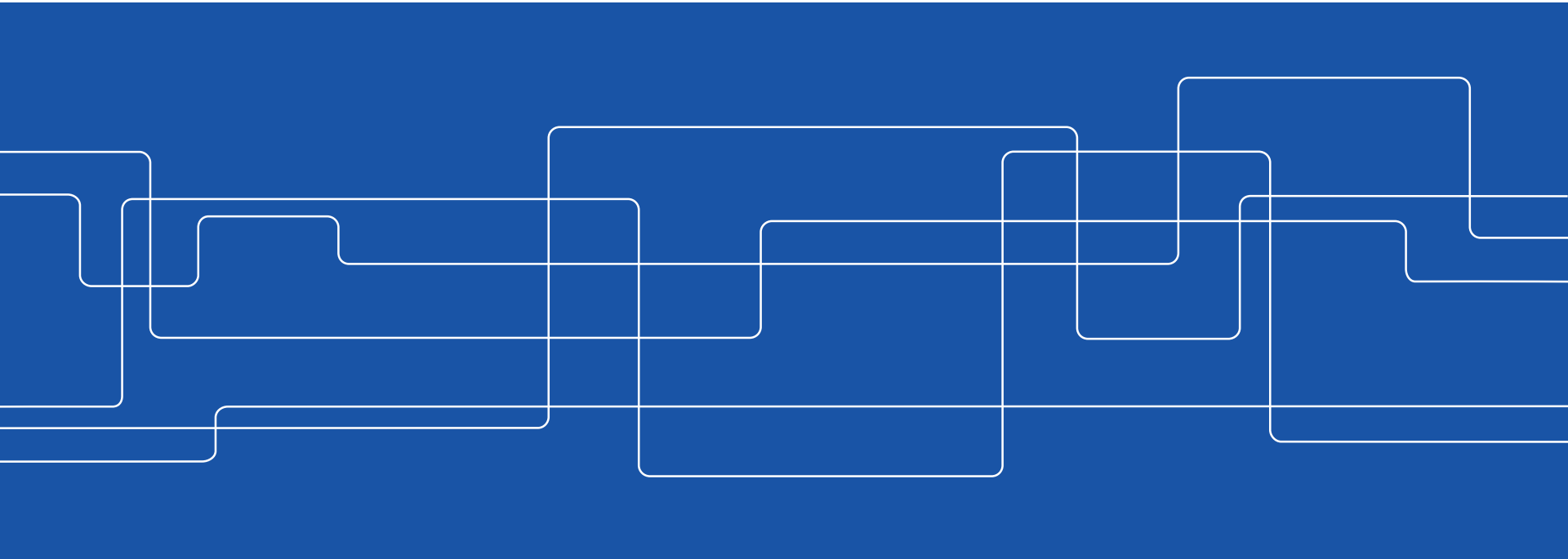


KTH ROYAL INSTITUTE
OF TECHNOLOGY

Welcome to KTH!

School Reception – autumn semester 2021

**School of Electrical Engineering and Computer Science
(EECS)**





International Office at EECS

Manja Schubert
International Coordinator, Main Campus



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International Coordinator, Main Campus and KTH
Kista



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Agenda – School Reception

- Welcome to KTH and EECS! – Markus Hidell
- Sweden, Stockholm and KTH
- Covid-19 actions at KTH and Sweden
- Support and Services
- Safety and Insurance
- Studies and Administration
- Student Union & Chapters
- Questions (write in chat)



Mentimeter

Bring out your smartphones and log in to:

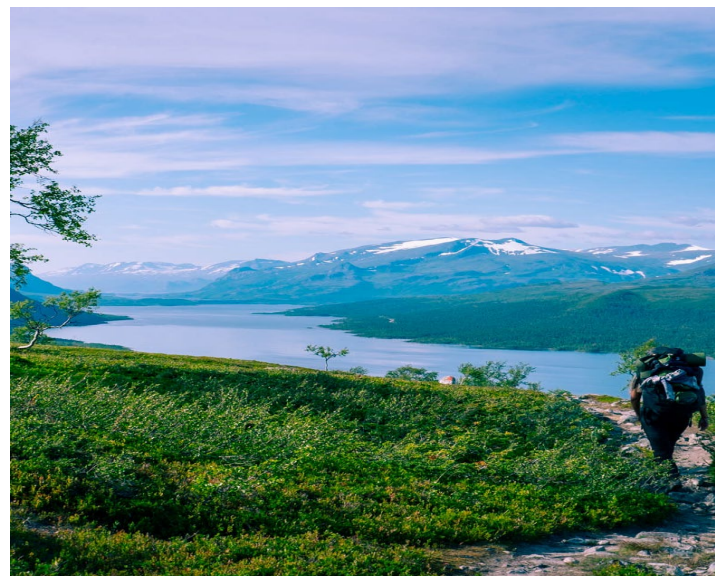
www.menti.com

Use this menti number: 1267 7357



Sweden

- 10 million inhabitants
- Constitutional Monarchy, unitary parliamentary
- Member of the EU
- Varied climate
- Home to many multinational companies
- Most Swedish people speak English





Stockholm

- Capital of Sweden
- Biggest city in Sweden
- Home to 2.1 million people
- Around 85,000 students (24 universities)
- Built on 14 islands (24.000 in the archipelago) connected by 57 bridges





KTH

- Established in 1827
- 13,500 full-time students
- 3700 full-time employees, 305 professors (46 women, 259 men)
- 5 schools
- Around one third of all students are from outside of Sweden





KTH Campus Areas

KTH Campus

Main campus, Valhallavägen

KTH Kista

Some departments of EECS

KTH Flemingsberg

School of Engineering Sciences in Chemistry,
Biotechnology and Health

KTH Södertälje

KTH Solna





5 KTH Schools

- School of Architecture and the Built Environment (ABE)
- School of Biotechnology, Chemical Science and Technology and Health (CBH)
- School of Electrical Engineering and Computer Science (EECS)
- School of Industrial Engineering and Management (ITM)
- School of Engineering Sciences (SCI)



The School of Electrical Engineering and Computer Science - EECS

- Established the 1st of January 2018
- Biggest School at KTH, located at two campuses
- 15 Master's programmes, 4 Master of Science
- 4 departments (16 divisions), 200 faculty members, 500 doctoral students, 4400 students.





KTH Entré

- Central meeting point for service and information at Main Campus
- Help with KTH account, access card
- Accommodation Office

Drottning Kristinas väg 4 (Main Campus)
Monday - Friday 8:00 - 16:30





QS Rankings 2021



KTH: 89

Electrical and Electronic Engineering:
18 (8 in Europe)

Computer Science & Information Systems:
42 (11 in Europe)



Insurance:

All students are insured via KTH on the school premises and during travel to and from these. Make sure you have

sufficient medical insurance coverage.

More information, search for Student IN (exchange students).

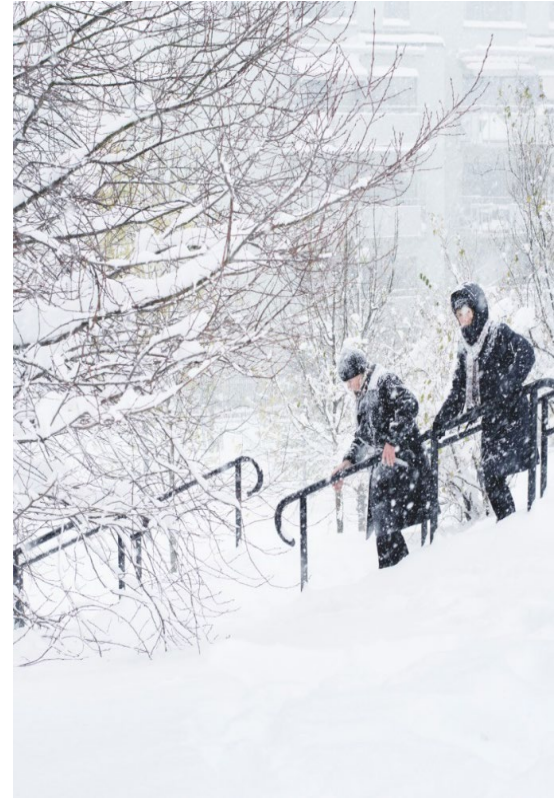
Safety:

In case of emergency, call **112** (Ambulance, police and fire brigade)

There's an app called SOS Alarm.

Within KTH **08-790 7700**

When you are on campus, always keep your ID with you.





Health Service

Study related:

Stockholm Student Health Services,
(Studentpalatset at Norrtullsgatan 2)

- nurse, therapist and counsellor services
- bound to confidentiality
- free of charge
- 08-674 77 00

Injury/illness:

Health care guide – call **1177** for advice

Support for students with disabilities:

KTH strives to provide equal opportunities to all students.

Students with disabilities are offered the support necessary to enable them to carry out their studies on the same terms as other students.

Contact: funka@kth.se





Covid-19 - Sweden

The Public Health Agency (Folkhälsomyndigheten) is responsible for Sweden's actions to prevent spread of Covid-19.

- <https://www.folkhalsomyndigheten.se/the-public-health-agency-of-sweden>
- <https://www.krisinformation.se/en> Overall society important information from public agencies, the state and the municipalities.
- The restrictions can change quickly, keep yourself informed on new restrictions.
- Wash your hands, sneeze and cough into your arm, avoid touching your face.
- Stay at home if you feel sick! Call 1177 if you are experiencing any symptoms for further medical advice.



Covid-19 - KTH

A range of modifications on campus have been implemented to limit the spread of COVID-19. These adaptations are continuously monitored, and they will be modified if necessary.

- Service counters separated with plexiglass barriers
- Floor markings showing where to stand for physical distancing
- Signage informing about capacity restrictions, displayed in print and digital formats throughout campus
- Limitations on group sizes will vary according to activities and settings, for example through scheduling and planning of teaching activities
- Designated seating for physical distance in classrooms, labs and lecture halls
- Hand sanitizer dispensers in lecture rooms and all student areas
- More frequent cleaning and disinfection of interiors, including toilets, door handles and handrails

Stay updated: <https://www.kth.se/en/aktuellt/covid-19/our-covid-19-response-1.996938>



Rights and Responsibilities

Disciplinary actions may be taken against students who:

For example:

1. try to mislead
 - by using aids during an examination that is not allowed
 - by plagiarizing someone else's essay/homework
 - by letting someone else add their name to an attendance list, despite not being present
2. act in a disruptive manner at the university
3. subject another student or employee at the university to harassment or sexual harassment

Examples of rights: student counseling, course evaluations, Student Union, ...
More information on www.kth.se (search for Rights and responsibilities)

Save the date: 14th of September 12.15 lecture with Prof Mats Bengtsson



KTH Code of Conduct for students

The KTH Code of Conduct clarify some of the expectations of you as a student at KTH. In short:

- All students and staff at KTH have the same rights, opportunities and obligations, regardless of sex, transgender identity or expression, ethnicity, religion or other belief, disability, sexual orientation or age
- Equal treatment at KTH implies a respectful and inclusive work and study environment
- Discrimination, harassment, sexual harassment and victimization may be grounds for disciplinary action

More information on www.kth.se (search for Code of Conduct)



Libraries and academic support

Main library at KTH Campus (KTHB)

Sweden's largest library for technology with a vast selection of books, scientific journals and databases.

KTH Kista and Södertälje have local libraries.

Academic Resource Centre (ARC) offers academic support

- Tutorials on information management
- Career Development
- Language Café
- Study technique

Open 08:00 – 21:00 Monday-Thursday;
8:00-19:00 Fridays; 10:00-16:00 Saturdays

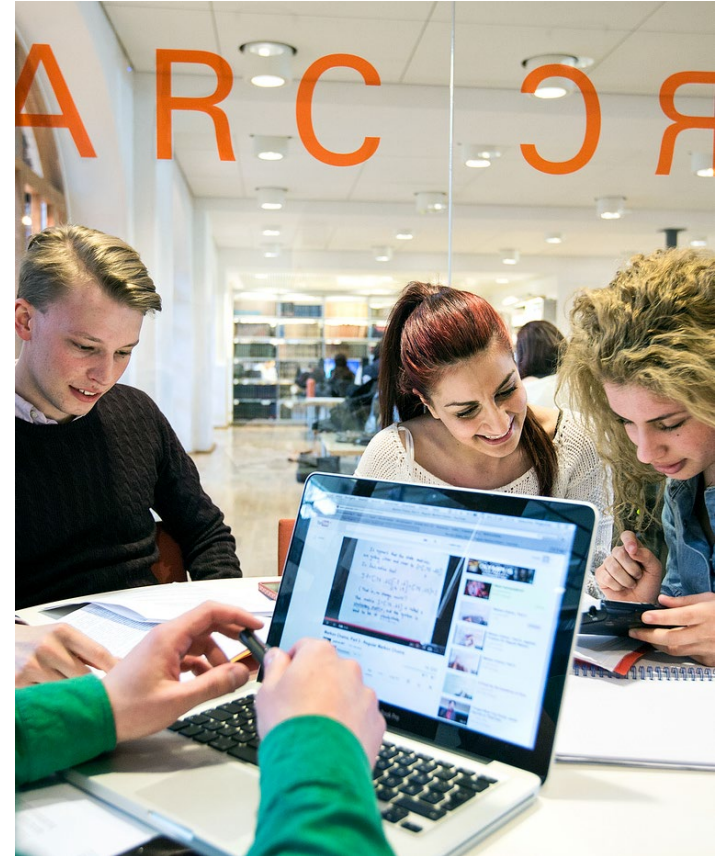




KTH account

Your KTH account is the personal identity in the KTH central user database.

- E-mail account
- Access to computers in computer rooms
- Access to wireless network
- Access to IT-services such as the personal menu





Access cards

The KTH access card gives you access to computer rooms and relevant entrance doors

24 hours

Card + code from 18:00-07:00

KTH print





Course administration process

Selection → Admission → Registration

You should be admitted to the courses that you have selected before you came to KTH. Check your pages.

For changes/updates contact your coordinator!

No later than 13th of September!

Some courses may be difficult to join at a later stage, e.g. project based courses.





Registration to courses

Study period 1 (P1):

From August 26 through
September 6

Study period 2 (P2):

From October 28 through
November 8

More information on
www.kth.se

The screenshot shows the 'My services' page of the KTH student portal. The navigation bar at the top includes 'Marina', 'Schedule', 'Courses', 'Programme', 'Groups', and 'Services'. The main content is organized into two columns. The left column, titled 'Manage my studies', lists various services under different categories: 'Study results' (including 'Result of completed courses' and 'Course result via Current education'), 'Participation in education' (including 'Registration via Current education', which is highlighted with a red box, and 'Non-completion (studieavbrott) and cancellation via Current education'), 'Examination' (including 'Exam registration via Current education' and 'Written exams'), and 'Certificates' (including 'Transcripts', 'Degree Certificate', and 'Cases'). The right column, titled 'Other selected services', lists various administrative and support services such as 'Administrera din telefonanslutning och röstbrevlåda (Office web)', 'Antagningsdata (NyA webben)', 'Användardatabas (UG)', 'Articles and books (KTH Library)', 'Available computers in computer lab', 'Diariet (W3D3)', 'E-mail (Webmail)', 'Egenrapporteringen (HR+)', 'Employee benefits (KTH for me)', 'Fakturahantering (Agresso)', 'Fillagring i molnet (KTH Box)', and 'Forms'. A mouse cursor is visible over the 'Forms' link.



My pages

KTH-email under "My pages"

- Overview your studies, schedule, register for courses, cancel courses.
- Create transcripts of your studies, certificate of registrations etc. and sign up for exams on Ladok. You also find your results on exams here.

<https://www.student.ladok.se>

The screenshot displays the Ladok student portal interface. At the top right, the 'Ladok' logo is visible. The main content is organized into sections:

- Home page:** A blue-bordered box containing the text "Sign up for examinations" and "You can sign up for 1 examination now".
- Register:** A section listing a course: "Mechanics I - SG1112" (9.0 hp). It indicates "Registration closes in 2 days" and shows a "Not registered" status. A "Show more" dropdown and a "Register" button are present.
- Current courses:** A section listing two courses:
 - "Structural Engineering, Basic Course - AF1005" (7.5 hp) with a "Registered" status and a "Show more" dropdown.
 - "Mechanics, Addition Course - SG1301" (3.0 hp) with "Registration opens in 3 days" and a "Not registered" status, also featuring a "Show more" dropdown.

At the bottom, there are two columns of links:

- Contact the university:** Includes a link for "Student at KTH".
- External links:** Includes links for "Accessibility statement", "Acceptable Use Policy", and "Cookies".



Home page

Sign up for examinations
You can sign up for 1 examination now

Examinations

Filter

Not signed up | **Signed up** | Passed

Within selected filter

Exam
2021-03-18 14:00 - 18:00
Within the course [Structural Engineering, Basic Course - AF1005](#) Not signed up
Show more

Re-exam
2021-04-07 14:00 - 18:00
Within the course [Ecology and Environmental Effects - MJ1508](#) Not signed up
Show more
Sign up

Confirm signing up for:

Re-exam
By signing up, you confirm that you will participate on the examination.

Confirm | Cancel

Register for exams

Examinations

Filter

Not signed up | **Signed up** | Passed

Within selected filter

Re-exam
2021-04-07 14:00 - 18:00
Within the course [Ecology and Environmental Effects - MJ1508](#) Signed up
Show more

- You **must** sign up for the examination to a course.
- Application to the examination is to be done 2 weeks prior to the **exam period**.
- Always bring your Photo-ID to the exam (passport/National ID)
- Written exams scanned to your pages



Schedule & Places

Schedule:

- kth.se/en/student/schema
- Contact course responsible with course or schedule specific questions

Places:

Can't find that lecture hall?

- <https://www.kth.se/places/?en>
- Going between campuses: www.sl.se or the SL app





Temporary registration number (T-number)

Your T-number consist of your date of birth, the letter T and three digits (YYMMDD-TXXX).

T-number is only used by KTH, the Student Union and student housing queue.

Use this when being in conatct with KTH. It is stated on your pages.





International Offices EECS

KTH Campus

Lindstedsvägen 3, floor 4

KTH Kista

Kistagången 16, floor 3, by elevator B

No office hours until further notice

Feel free to contact us by mail, phone or book a Zoom-meeting.

Zoom drop-in: <https://kth-se.zoom.us/j/62996362273>

Need documents signed? Email us:

exchange.in@eecs.kth.se or dd@eecs.kth.se



Group web

<https://www.kth.se/social/group/exchange-studies-eeec/>

The screenshot shows a web browser window with the URL <https://www.kth.se/social/group/exchange-studies-eeec/>. The page is titled "Incoming Exchange Students - School of Electrical Engineering and Computer Science (EECS)".

Left sidebar menu:

- Log in
- Overview
- News feed
- Calendar
- General
 - Information about Sweden, Stockholm and KTH in general
 - School Reception
 - Academic Year
 - Campus areas
 - Courses
 - Accommodation
 - Computer Account/KTH-Account
 - Insurance
 - KTH Registration number (T-number)
 - Rights, Responsibilities and Disciplinary Matters
 - Student Union (THS) and Chapters
 - Student discount card
 - The Student Health Service
 - Contact details to International Coordinators at EECS
 - Group wiki

Main content area:

- Header: "KTH / Group web / Incoming Exchange Students - School of Electrical Engineering and Computer Science (EECS)"
- Section: "Incoming Exchange Students - School of Electrical Engineering and Computer Science (EECS)"
- Text: "Welcome to KTH and to the School of Electrical Engineering and Computer Science (EECS). In this group, you can find information that can be useful for you during your studies at KTH."
- Image: A photograph of the KTH campus courtyard.
- Text below image: "REPORT ABUSE"

Right sidebar:

- Ask a question
- Next calendar event
 - Mon 5 aug 14:00-16:00 School
 - Reception Location: lecture hall D1
 - See the entire calendar
- No activity in the past month. Go to News feed to see older activity
- Feedback
- News

Bottom of browser window: Windows taskbar with various application icons and system tray showing the time 14:46 and date 2019-08-02.



Mentimeter

Bring out your smartphones and log in to:

www.menti.com

Use this menti number: **1267 7357**



Student Union & Chapters

Chapters related to EECS:

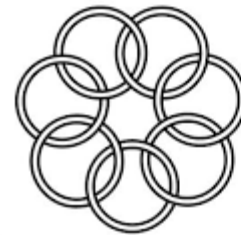
- Chapter for Computer Science (Datasektionen)
- Chapter for Media Technology (Sektionen för Medieteknik)
- Chapter for Electrical Engineering (Elektrosektionen)
- Chapter for Information- and Nanotechnology (Sektionen för Informations- och Nanoteknik)



Introduction Programme

Check <https://www.kth.se/en/student/newatkth>

For the Student Union's activities, check <https://www.thsint.se/events>



TEKNISKA
HÖGSKOLANS
STUDENTKÅR

Questions?

Write your question in the chat.





Have a nice stay at KTH!

