

Welcome to the School of Electrical Engineering and Computer Science

Agenda

10:00-10:15 Welcome to EECS by Markus Hidell, Deputy

Director of First and Second Cycle Education

10:15-11:15 Practical information regarding your studies

11:15-11:30 Information from the Student Chapters

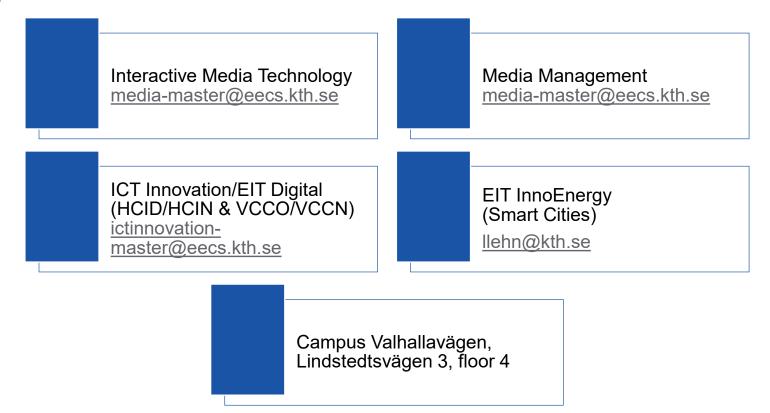
Afternoon Specific Programme information





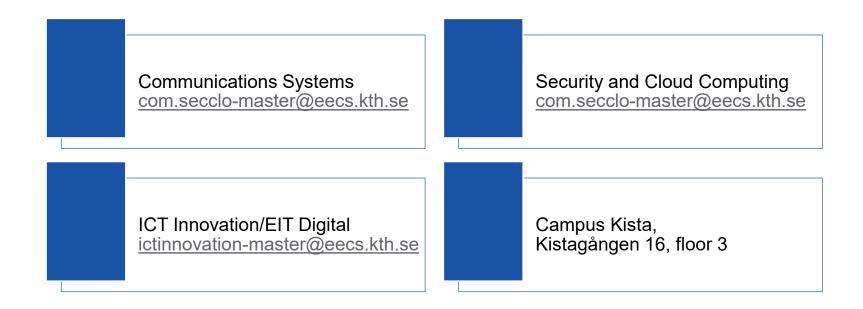


Master's Programme Coordinator Lina Lehn



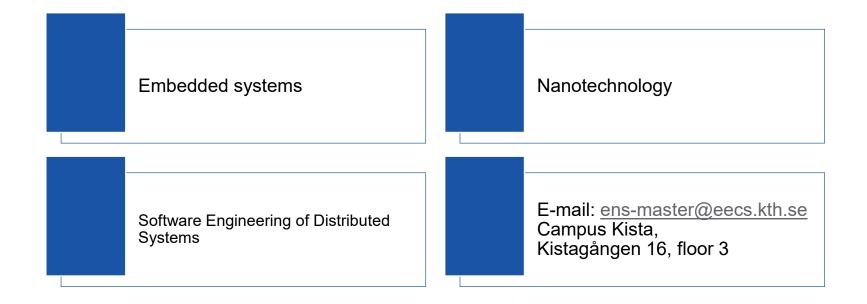


Master's Programme Coordinator May-Britt Eklund Larsson





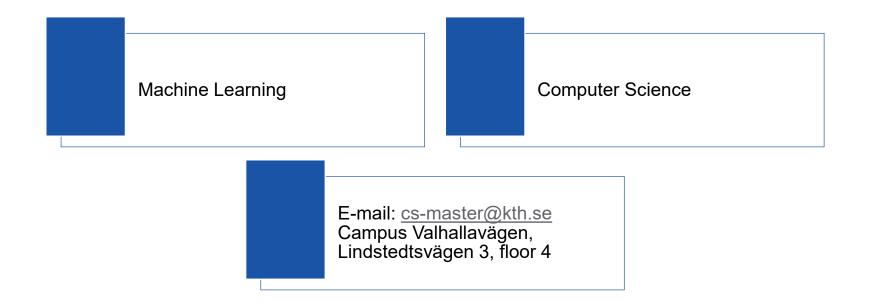
Master's Programme Coordinator Sofi Fjellvind



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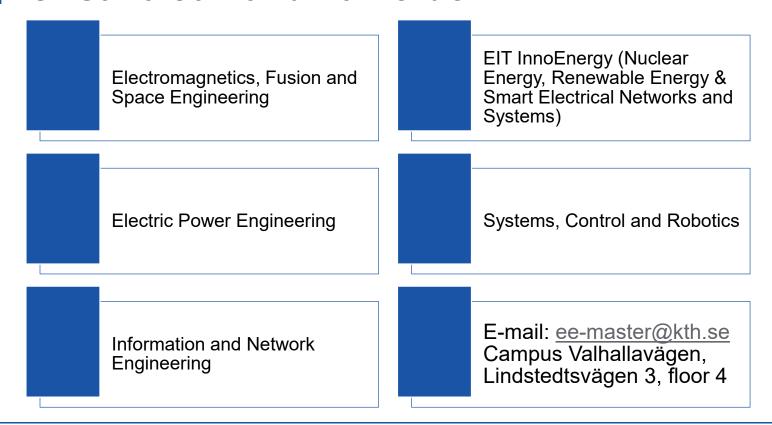


Master's Programme Coordinator Johanna Pirttikoski





Master's Programme Coordinator Cristina Janland La Verde





Programme Coordinators and Student Support

Programme Coordinators:

- Course admission
- Visa extension and other kinds of certificates
- Official transcripts
- Study planning
- Master's degree project application and info
- Degree application and transfer of credits

Student Support

 For help with registrations, re-registrations, results, exams etc., find more information here: <u>www.kth.se/en/eecs/studentsupport</u>
 Courses offered by EECS starts with D, E or I.



Academic year and registration

- The academic year is divided into two semesters (autumn and spring) and in four periods:
 - Autumn semester HT21: 30 August 2021 17 January 2021 (P1 and P2)
 - Spring semester VT22: 18 January 2022 7 June 2022 (P3 and P4)
- Register on your courses in period 1 by 6 September.
- You apply to the courses in spring semester via University Admissions, information will be published in late October.
- You need to discontinue/make an early interruption of a course you don't want to take <u>within three weeks</u> of the period start (by 19 September).





Credits and courses

- You should not exceed 120 ECTS, which means approx. 30 ECTS per semester.
 Language courses will be included in your programme credits.
- The courses that you start and aren't discontinued on time need to be completed.
- You need to take the courses according to your <u>programme syllabus</u>



www.kth.se/student

Log in

Log in



Welcome to the Student web

Log in here if you are a student or employed at KTH

Search the Student web

Home

During your studies

How KTH works

Support and contact

Work and future

Search

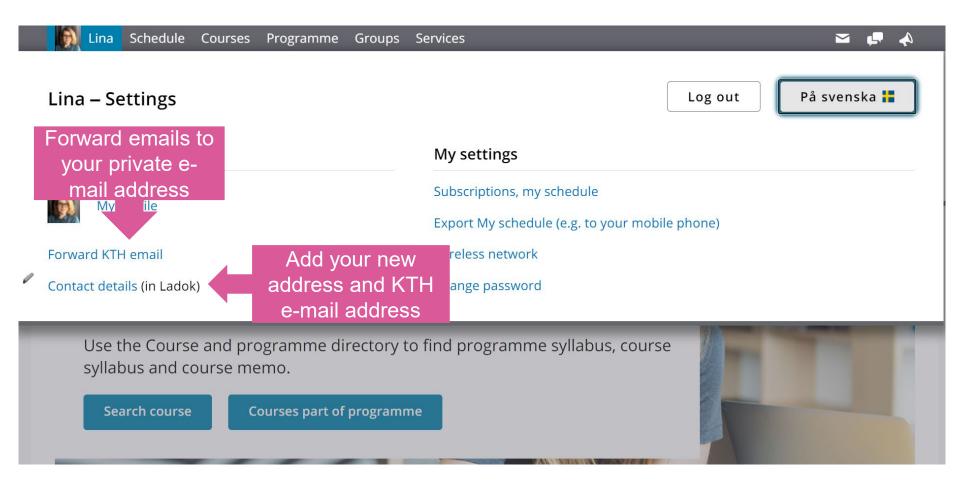
Find programme or course

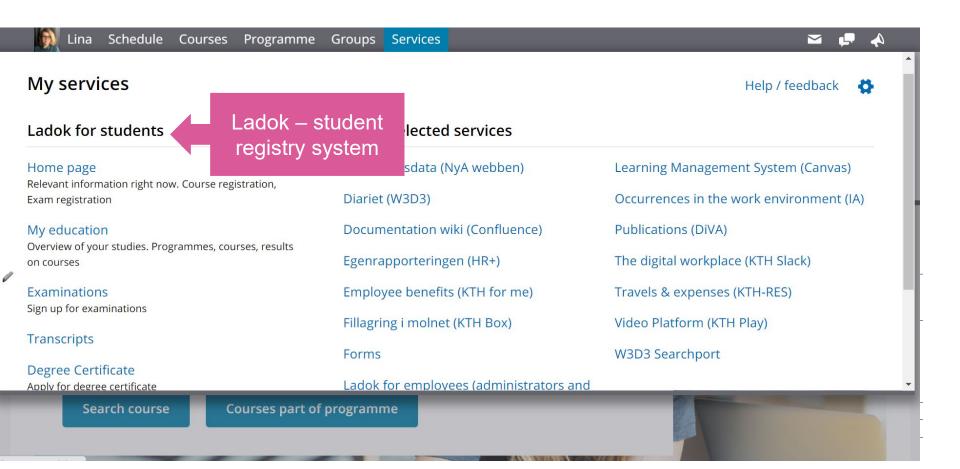
Use the Course and programme directory to find programme syllabus, course syllabus and course memo.

Search course

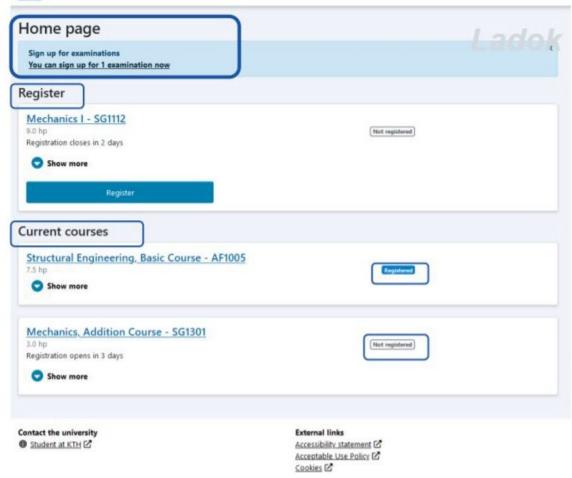
Courses part of programme











Ladok – student registry system

- Register on courses
- Overview of current and upcoming courses
- Register for upcoming examinations



Exam registration

- Register for the exam during the registration period (https://www.kth.se/en/student/schema/tentaperioder) through your personal menu.
- If you have issues registering for an EECS examination, please contact Student Support: www.kth.se/en/eecs/studentsupport
- Exam at another School than EECS? Find a list of all KTH's Student Support Offices here.
- For more information regarding rules and regulations please visit the following link: https://www.kth.se/en/student/kurs/tentamen



Transcripts and certificates

Create

Created transcripts and certificates

A National official transcript of records

Created 2021-03-15 11:08:57 Valid until 2021-06-13

Certificate of anticipated participation

Created 2021-03-15 11:07:19 Valid until 2021-06-13

Result certificate

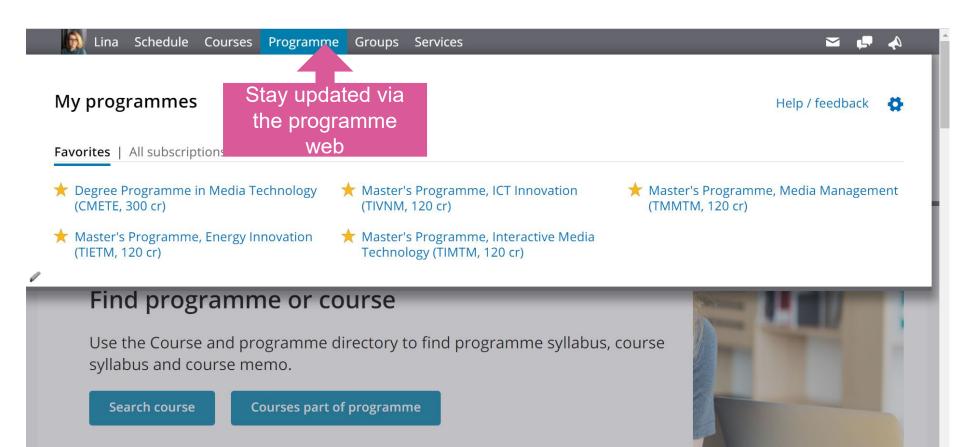
Created 2021-03-15 11:06:42 Valid until 2021-06-13

Certificate of Registration

Created 2021-03-15 10:53:52 Valid until 2021-06-13

Generate transcripts and certificates

- You can generate your own transcripts of results and certificate of registration
- KTH's transcripts contain a verification link to assure validity.
- Find your T-number on the transcript (YYMMDD-TNNN)





FUNKA - Additional support for students with disability

- Funka is the department that coordinates compensatory support for students with disabilities at KTH.
- If you need help with study support please contact our FUNKA Coordinators, funka@kth.se
- Visiting address:
 Drottning Kristinas väg 4,100 44 Stockholm
 Phone number: 08-790 75 00
- If you want to apply for support visit the homepage: https://www.kth.se/en/student/studentliv/funktionsnedsattning





Student Health Services

- Stockholm Student Health Services complements the public healthcare that is available to residents of Sweden. As a KTH student you are welcome to contact them if you have health related issues. You can get individual support or join the workshops that are available.
- For more information visit the homepage https://www.kth.se/en/student/studentliv/kropp-sjal/studenthalsan/valkommen-till-studenthalsan-i-stockholm-1.409886



Video Student health services: https://www.kth.se/en/student/studier/newatkth/degree-programme-stu/support-from-kth-1.703729



Zero tolerance for discrimination and harassment

- KTH has adopted zero tolerance of all forms of discrimination, harassment, sexual harassment or victimization.
- If you need support when you feel that you have been discriminated, harassed, sexually harassed or victimized contact your appointed contact person at EECS, Sofia Norlander (sofiano@kth.se).
- Further information and contact details can be found here: https://www.kth.se/en/student/stodkontakt/stod/diskriminering/stod-och-anmalan-1.514516



Video equality: https://www.kth.se/en/student/studier/newatkth/degree-programme-stu/your-safety-and-rights-1.997848



Covid-19

- From 2021-08-29 and onwards, most teaching and examination will be conducted on campus. Teaching and examination that benefit, or are equally beneficial, from being conducted in the digital environment, continue to be conducted digitally. The decision applies until further notice.
- Keep updated on the <u>KTH website</u>



If you are unwell

Stay at home if you experience any symptoms. If your condition worsens dial 1177 or visit 1177.se for healthcare advice. For emergency assistance, dial 112.



Wear a mask when recommended

Face masks are recommended in public transport at all times and in certain other situations. You are free to wear a mask in public at other times as well if you wish.



Respect signs and instructions

The signs on campus provide instructions from KTH that aim to limit the spread of the virus. Please follow them.



Keep your distance

Maintain physical distance from other people, both indoors and outdoors.



Wash your hands

Wash with soap and hot water frequently, for at least 30 seconds. Alcohol-based hand sanitiser can be used as well.



Sneeze and cough into your arm

Sneeze and cough into the bend of your arm or a paper towel.



Don't touch your face

Your eyes, nose and mouth are portals for virus to enter your system. Avoid touching your face.



Degree and graduation

- When you have completed your studies at KTH you need to apply for your degree certificate. You apply online through your personal menu.
- The Graduation Ceremony is usually held at City Hall twice a year (May and December). Due to Covid-19, the ceremony might be cancelled or conducted digitally.





Enjoy your time at KTH and remember...

- Keep yourself updated through the programme web and regularly check your KTH e-mail address. This is how we will inform you of important matters regarding your studies.
- Always include your personal identification number or t-number when e-mailing your coordinator.
- Attend your programme specific information meeting. For most of you it takes place this afternoon.

