



Welcome to KTH!

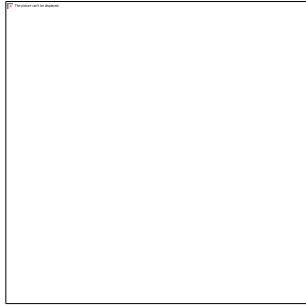
Welcome to the School of Electrical Engineering
and Computer Science (EECS)!



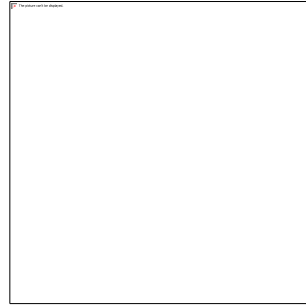


International coordinators at EECS

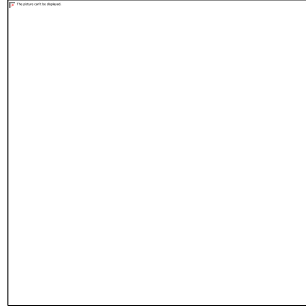
Welcome to contact us with your exchange and study related matters – course selection, Learning Agreements, certificates, ...



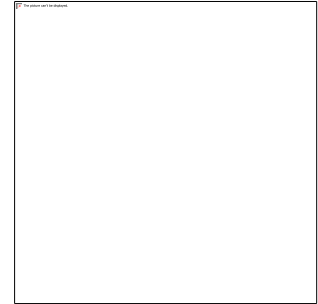
Malin Vestin



Norah Shagir



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Agenda

- Welcome to KTH and EECS!
Markus Hidell, Deputy Director of First and Second Cycle Education
 - Sweden, Stockholm and KTH
 - Support and Services
 - Student Health
 - Safety and Insurance
 - Rights and Responsibilities
 - Studies and Administration
 - Covid-19
 - Student Union & Chapters
 - Questions
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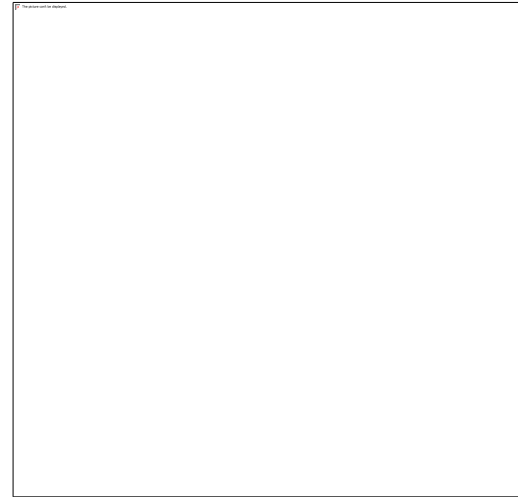


Mentimeter

Bring out your phones and log in to

www.menti.com

Use this menti number: 3213 3054





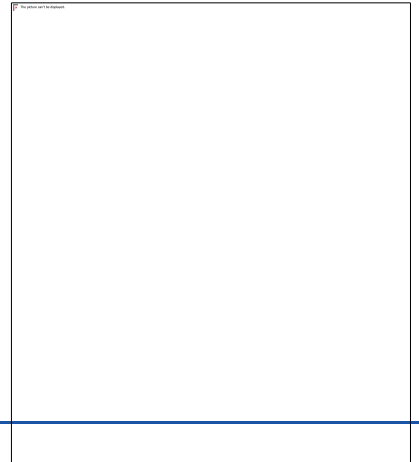
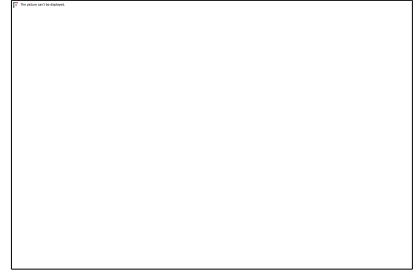
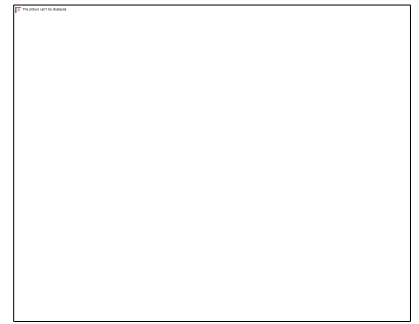
Sweden and Stockholm

Sweden:

- Population 10 million, 0,13 percent of the worlds population
- Constitutional monarchy with parliamentary democracy
- Varied climate – and people like talking about the wheather 😊

Stockholm

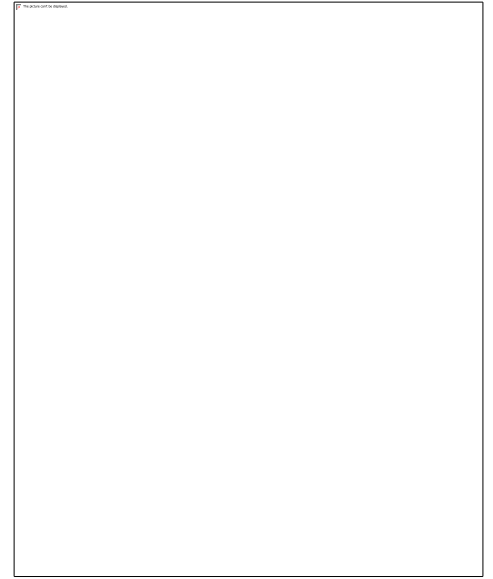
- Capital and biggest city
- Home to 960 000 people in the city, 2,4 million in the county
- Built on 14 islands (24 000 in the archipelago)
- Around 85 000 students





KTH

- Established in 1827
- 13500 full time students
- Ranked 89 in QS-ranking (23 EE, 54 CS)
- 5 schools:
 - School of Architecture and the Built Environment (ABE)
 - School Engineering Sciences in Chemistry, Biotechnology and Health (CBH)
 - School of Electrical Engineering and Computer Science (EECS)
 - School of Industrial Engineering and Management (ITM)
 - School of Engineering Sciences (SCI)



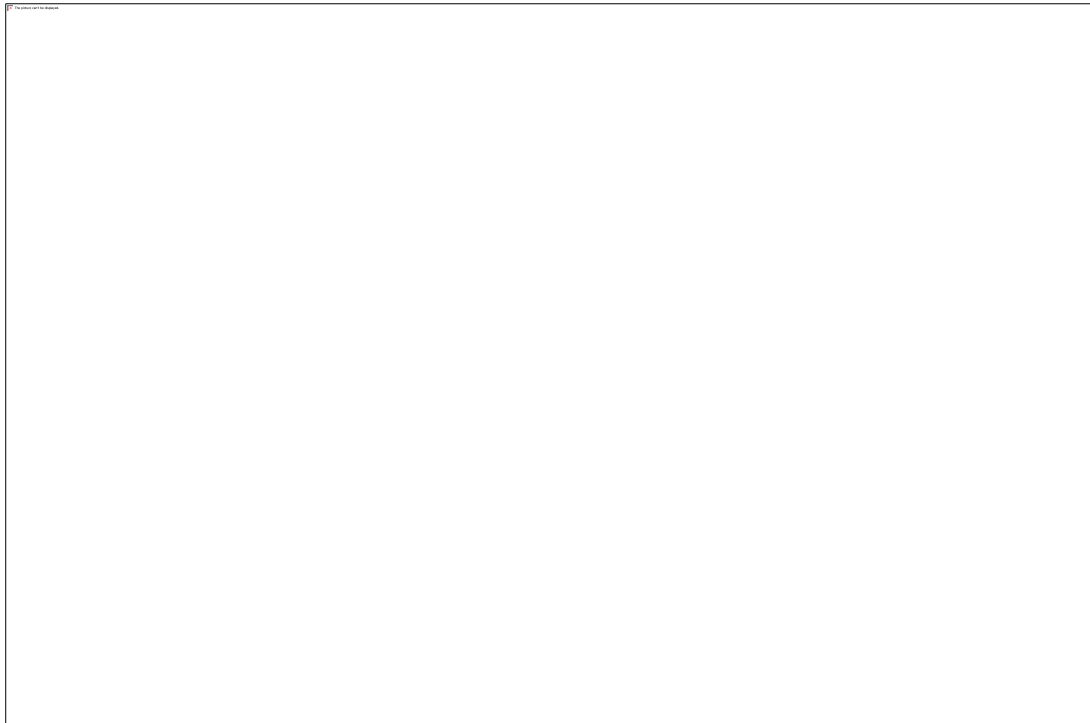


KTH:s campuses

KTH has five campuses spread around Stockholm. KTH Campus is located in central Stockholm, while KTH's other campus areas are strategically located close to industry and research.

KTH's different campuses:

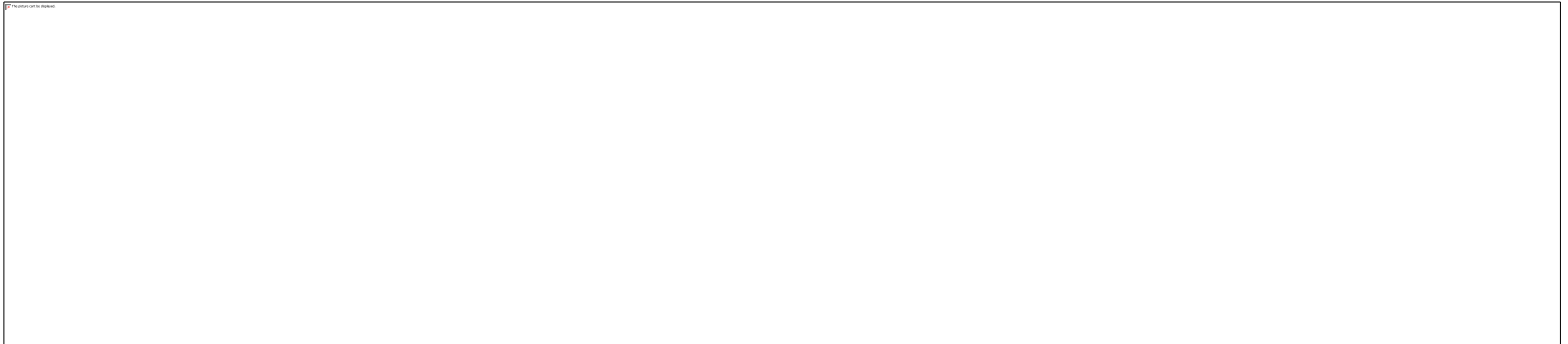
- **KTH Campus** (central Stockholm)
- KTH Flemingsberg
- **KTH Kista**
- KTH Solna
- KTH Södertälje





The School of Electrical Engineering and Computer Science - EECS

- Established the 1st of January 2018
- Biggest School at KTH, located at two campuses
- 15 Master's programmes, 4 Master of Science in Engineering
- 4 departments (16 divisions), 200 faculty members, 500 doctoral students, 4400 students.
- 9 competence centres





Service and support at KTH

Student health services, compensatory support,
student rights, and more

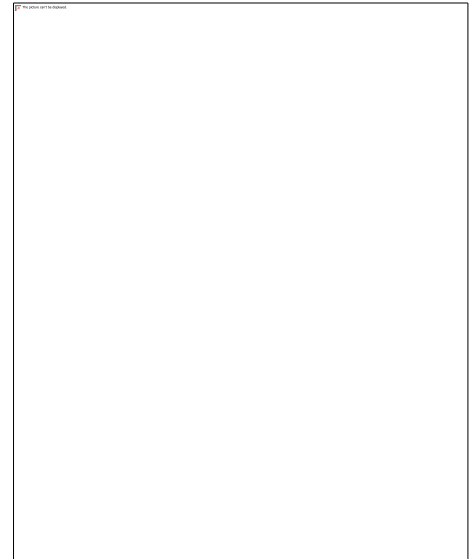


KTH Entré

- Central meeting point for service and information at Main Campus
- Help with KTH account, access card
- Accommodation Office

Drottning Kristinas väg 4 (Main Campus)

Monday - Friday 8:00 - 16:30





International Office at EECS

KTH Campus

Lindstedsvägen 3, floor 4

KTH Kista

Kistagången 16, floor 3, by elevator B

Drop-In hours:

Start of the term at Campus, Lindstedtsvägen 3, 4th floor

29th of August – 1st of September 12.00-13.00

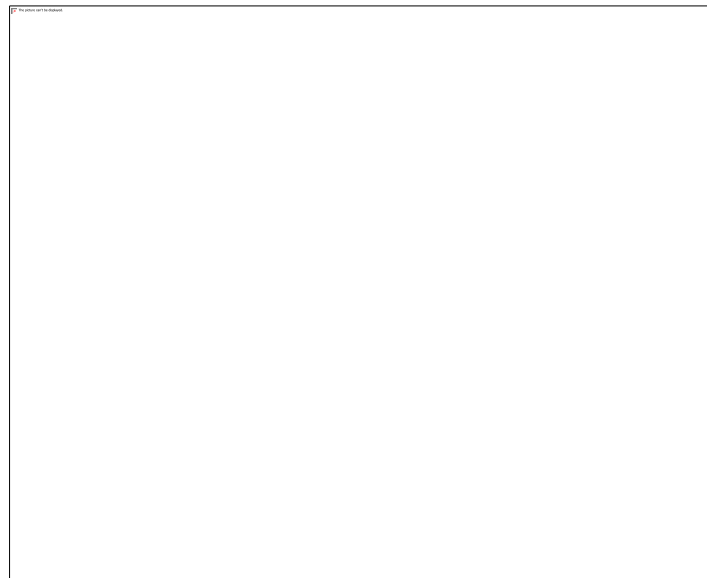
During the term: Zoom drop-in Mondays 12.00-13.00

We'll send the link.

Feel free to contact us by mail, phone or book a Zoom-meeting.

Need documents signed? Email us: exchange.in@eecs.kth.se

<https://www.kth.se/social/group/exchange-studies-eeec/>





Student Health services

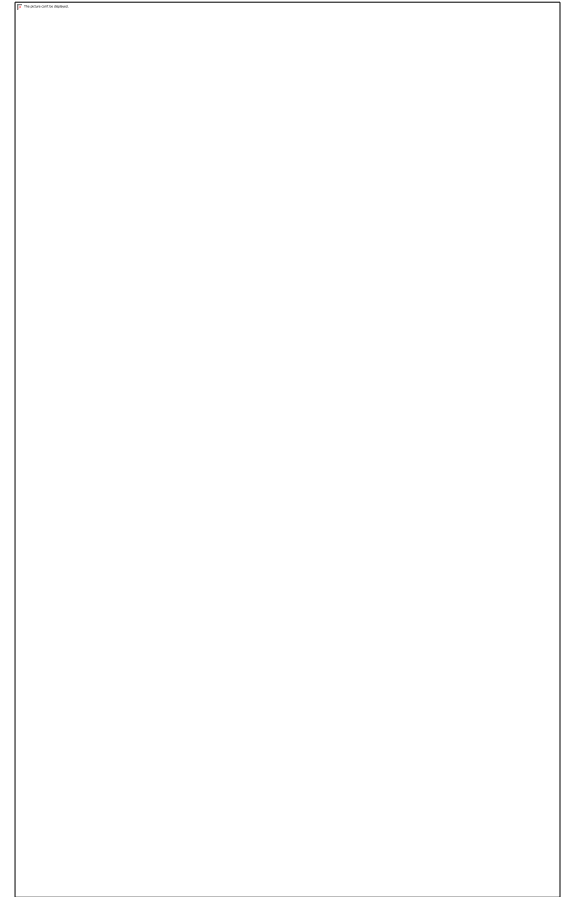
- can support you if you are not feeling well and need to talk to someone. Study-related matters.
- you can meet a company nurse, psychologist and counsellor
- free of charge and the staff has the duty of confidentiality
- premises at Stockholm University.
- offer group activities and workshops.

Medical care

If you become ill and need to get in touch with regular medical care, **call 1177** (Health Care Guide) to get in touch with the national health service.

If you are in an emergency, call 112.

Read more and find contact information at
kth.se/studenthealth





Funka

If you have a documented, permanent disability, you can receive compensatory support in your studies at KTH. The group coordinating the support is called Funka. Read more about the support offered and how to apply for it at kth.se/en/funka.

Please note your home university is responsible for any additional costs.

Examples of permanent disabilities are:

- dyslexia
- physical disabilities
- neuropsychiatric disabilities: e.g. autism / asperger, ADHD, ADD
- permanent mental illness

Examples of support are:

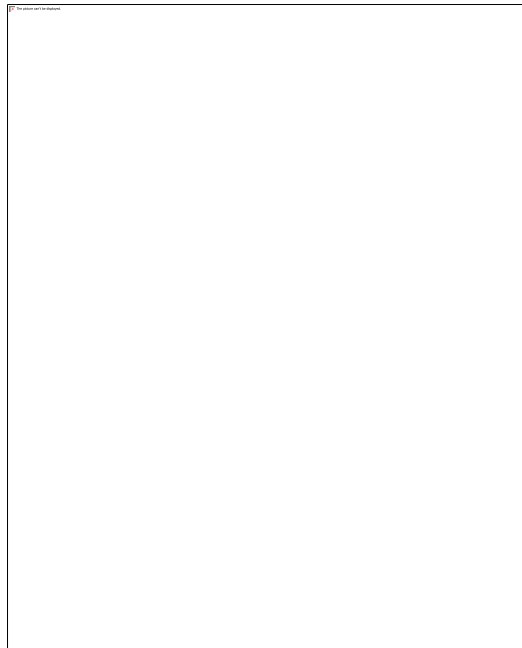
- longer writing time for exams and partial exams
 - help with taking notes
 - resources from the KTH Library, such as audiobooks, Braille or e-textbooks.
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Safety during your studies

KTH has a security and crisis organisation working for you to feel safe during your studies. Here are some simple general tips:

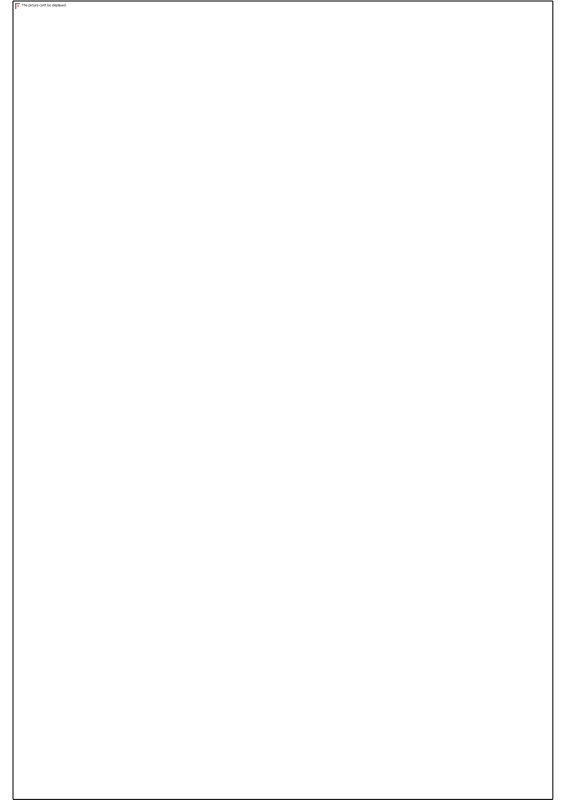
- Never leave your valuables without supervision.
- Do not write your PIN code on your access card, and do not lend the card to others.
- Do not let unauthorised persons in through locked doors.
- Keep track of escape routes in case the fire alarm goes off. Evacuation plans are available in all buildings.
- In the evenings and nights, guards check KTH's buildings, so remember to have a valid ID or passport if you study late on KTH's premises.
- Within KTH **08-790 9900** to get in contact with security guard.
- **For serious accidents first call 112 then 08-790 7700.**





Insurance

- All students are insured via KTH on the school premises
- and during travel to and from these
- Make sure you have sufficient medical insurance coverage
- More information, search for Student IN Kammarkollegiet
- Stated on your Letter of Acceptance





Rights and obligations

You have the right to influence your education and study situation. You can do this by, for example, filling in course evaluations or becoming active in your chapter.

On the Student Web, kth.se/en/student, you can find information on how to leave complaints and report wrong-doings. For example, you can:

- Submit complaints regarding your education or study environment
- Report if you have been a victim of harassment, discrimination or victimization at KTH. You can also turn to an employee you have confidence in to report.

As a student, you also have some obligations, such as:

- To avoid cheating and plagiarism
- Not to harass other students and staff

Disciplinary actions may be taken.

More information also in the KTH Code of Conduct.



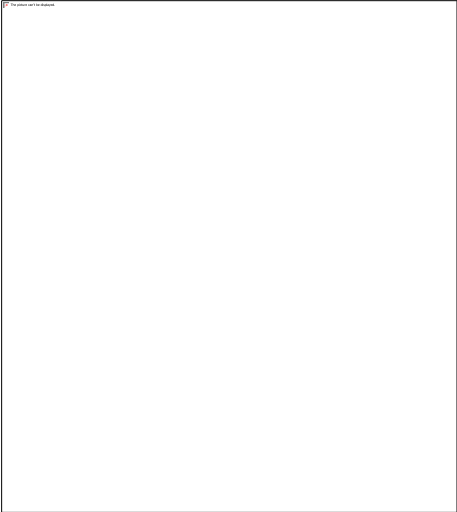
Avoid cheating and plagiarism

- One example of cheating is exchanging information with other people during an examination.
- One example of plagiarism is submitting parts of others' work in your own name.
- Discovering plagiarism is easier than many people believe, with the help of technical tools.

Here are some common forms of plagiarism:

- Students copying wording or ideas from published sources.
- Students copying from other students.
- Students cooperating so much that that their submissions become almost identical.

Remember to:

- list your sources when using others' ideas, arguments or results
 - learn to read and summarise information from sources
 - read, process, rewrite and refer to information from your sources
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Librabry and academic support

Main library at KTH Campus (KTHB)

Sweden's largest library for technology with a vast selection of books, scientific journals and databases.

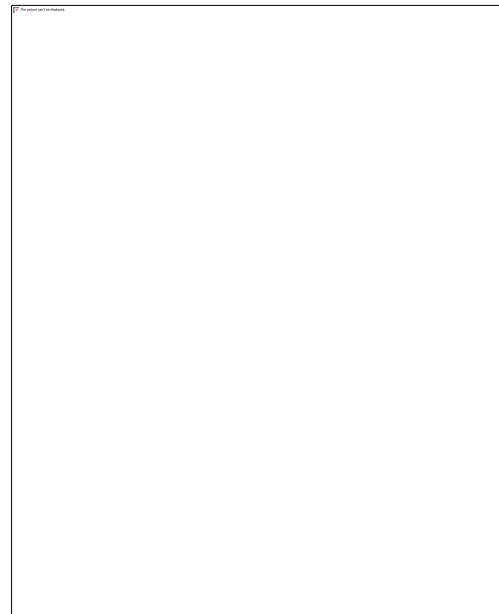
Open:

Monday-Thursday 08:00 – 21:00;

Fridays 8:00-19:00;

Saturdays 10:00-16:00

- Academic Resource Centre (ARC) offers academic support
 - Tutorials on information management
 - Career Development
 - Language Café
 - Study technique





KTH account and access card

Activate your KTH account to access KTH's services, such as:

- Personal menu
- Ladok for students
- Canvas
- Your KTH email

More information is available at New at KTH: kth.se/newatkth

The access card...

- gives you access to KTH's premises
 - is personal and may not be lent to others
 - Used for KTH Print
-



Your studies!

Course administration process at KTH:

Course selection → Admission → **Registration**

- You should be admitted to the courses that you have selected before you came to KTH. Check your pages.
- For changes/updates contact your coordinator!
- **No later than 9th of September!**

Some courses may be difficult to join at a later stage, e.g. project based courses.



Course registration

Register for your courses as soon as possible!

- confirms that you will take your courses
- shall be done before each new course starts
- is necessary for you to access the course in Canvas and to get results reported
- necessary for student card

Register for the course in the service Ladok for students:

- under the tab "Services" in the Personal menu, or on the page **student.ladok.se**.

Course registration periods:

Period 1: 25th of August to 5th of September

Period 2: 27th of October to 7th of November





The personal menu (my pages) and Canvas

The personal menu at kth.se gives you access to various essential services online, such as:

- your schedule
- your KTH email
- the programme web
- Canvas
- Ladok for students
- Issuing your transcript

Canvas is KTH's learning platform for all courses.

There you will:

- get access to course materials and read course memos
- carry out assignments
- keep in touch with teachers and other students





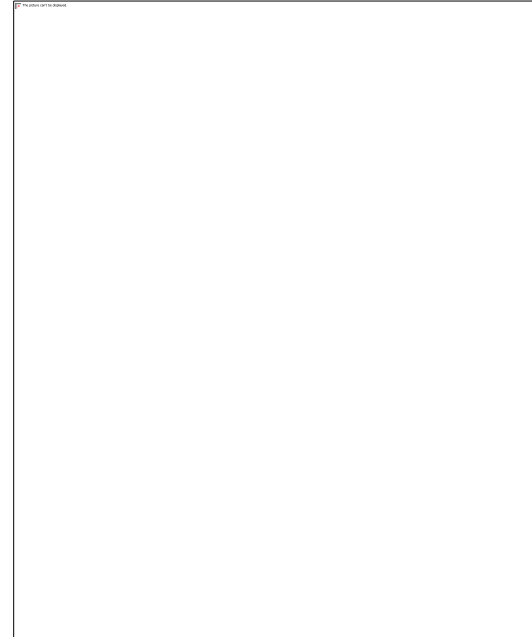
Register for exams!

- If you are going to have a written exam, you **must** register for it via Ladok for students.
 - Application to the examination is to be **done 2 weeks prior to the exam period**.
 - Always bring your Photo-ID to the exam (passport/National ID)
 - Written exams scanned to your pages
-



T-number/temporary registration number/personnummer

- Your T-number consist of your date of birth, the letter T and three digits (YYMMDD-TXXX).
- T-number is only used by KTH, the Student Union and student housing queue.
- Use this when being in contact with KTH. It is stated on your pages.
- On your pages!





Covid 19

- The Public Health Agency (Folkhälsomyndigheten) is responsible for Sweden's actions to prevent spread of Covid-19.
 - <https://www.folkhalsomyndigheten.se/the-public-health-agency-of-sweden>
 - <https://www.krisinformation.se/en>
 - Overall society important information from public agencies, the state and the municipalities.
 - The restrictions can change quickly, keep yourself informed on new restrictions.
 - Stay at home if you feel sick!
 - Call 1177 if you are experiencing any symptoms for further medical advice.
 - KTH related information on the [website](#).
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Sources of information

The student web, New at KTH, and more



The Student Web

The Student Web is the part of KTH's website that is specifically aimed for students.

- The Student Web is KTH's main channel of information to students.
- Here you will find news, activities, support and contact information related to your studies.
- Once a month, you will also receive a newsletter to your email with the latest news and upcoming events.
- Web address: **kth.se/en/student**





New at KTH

- New at KTH is the web pages aimed at all newly admitted students.
- Here you will find basic information before and during your first time at KTH.
- The pages contain useful tips, guides and contact information.
- You can find the pages at **kth.se/newatkth**





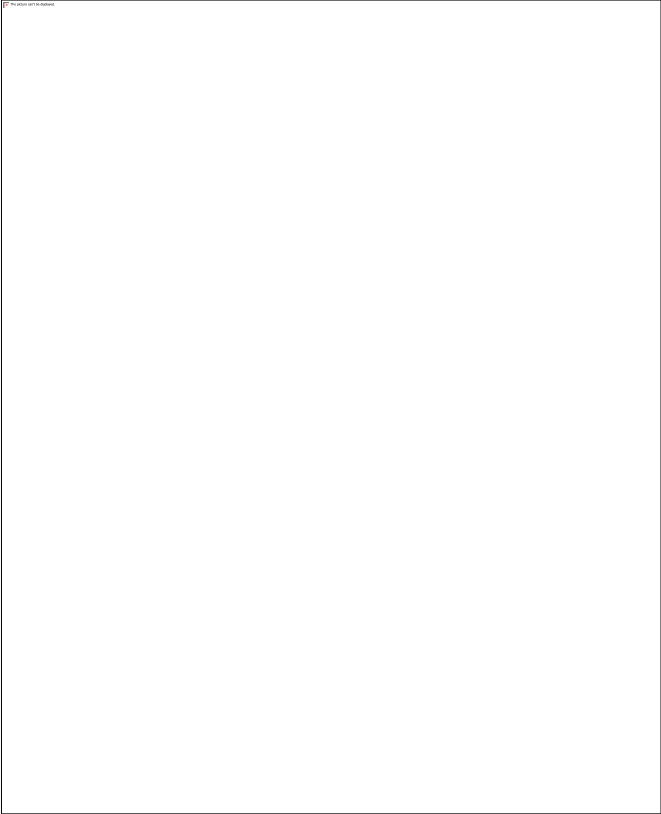
How to contact KTH

For questions concerning your studies, contact your international coordinator. The coordinator can also help with study-related issues, or social matters related to your studies.

You can reach your international coordinator at exchange.in@eecs.kth.se

Double degree: dd@eecs.kth.se

For all other questions, when you don't know where to turn, email info@kth.se.



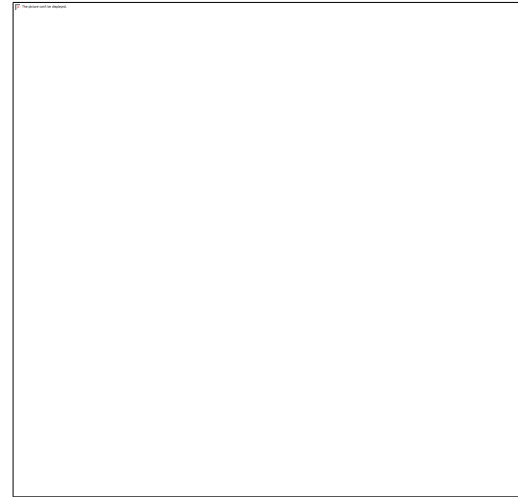


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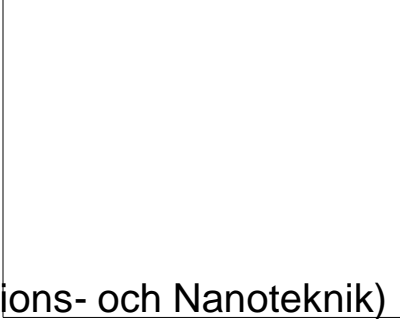


THS, Student Union at KTH



The student union exists to represent the students and has a unique status with a legal right to influence KTH. THS exists both as a central organisation based in the union building Nymble (Drottning Kristinas Väg 15-19) and through the chapter linked to your field of study.

Chapters related to EECS:

- Chapter for Computer Science (Datasektionen)
 - Chapter for Media Technology (Sektionen för Medieteknik)
 - Chapter for Electrical Engineering (Elektrosektionen)
 - Chapter for Information- and Nanotechnology (Sektionen för Informations- och Nanoteknik)
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Questions?





Have a nice stay at KTH!

