



# Welcome to KTH!

## Exchange studies spring semester 2023





# International coordinators

As your coordinators, we will be your key academic contact during your studies at KTH. We can help you with any academic or study-related concerns you might have

Contact us at: [exchange.in@kth.se](mailto:exchange.in@kth.se)



**Malin Vestin**



**Kicki Gabriellsson**



**Manja Schubert**

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# Agenda – School Introduction

- ✓ Welcome to KTH and EECS! Opening by Markus Hidell, responsible for international relations
  - ✓ Sweden, Stockholm and KTH
  - ✓ Information about your studies; KTH Account, access, and registration
  - ✓ Academic year at KTH
  - ✓ KTH campuses
  - ✓ Student discount card MECENAT
  - ✓ Service and support
  - ✓ Rights and obligations
  - ✓ Sources of information
  - ✓ Student union THS and chapters
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Welcome to Stockholm  
and Sweden!

Mentimeter

Bring out your smartphones and log  
in to [www.menti.com](https://www.menti.com)

Use the QR-code below





# Stockholm

- Stockholm is known as one of the world's most inclusive cities. The urban appeal is balanced with centuries-old history and closeness to nature.
- Stockholm was founded in the 13th century. With 2.4 million inhabitants, it is the heart of Swedish trade and business life.
- The city spreads across a Baltic Sea archipelago of fourteen islands. Stockholm is easy to get around on foot or public transport, and its various districts have their own unique vibes.
- The weather changes according to four distinct seasons. Summers are warm and it rarely gets dark during nights. The winters may be mild and rainy but can also be quite cold and snowy. The colours of autumn are spectacular, and spring is welcomed by locals, wrapped in blankets at outdoor restaurants and cafés.





# KTH and technological advances

- Since its start in 1827, KTH has been at the centre of many technological advances in Sweden.
- The refrigerator, nuclear power and mobile phones are some examples of technology that has changed everyday life for all of us and shows how KTH's researchers and students have influenced the development of society.



Lise Meitner  
Pioneer in nuclear fission



Baltzar von Platen  
Inventor

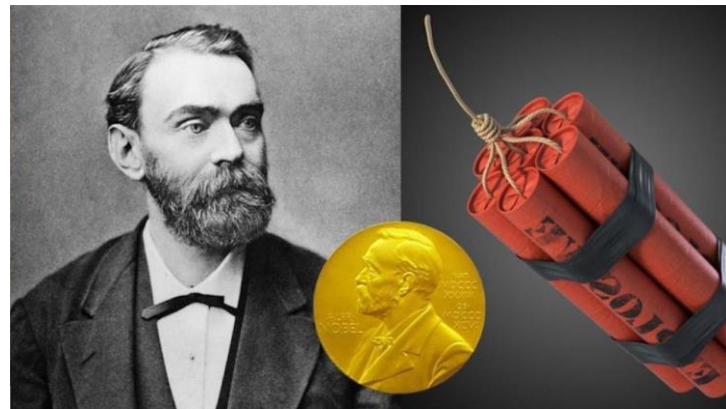
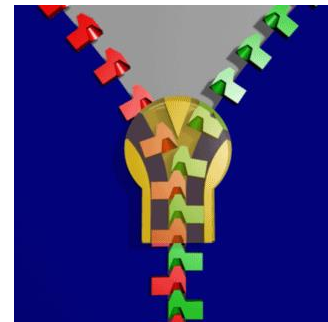


Daniel Ek  
Founder of Spotify





# Some other Swedish inventions...



Things to keep  
an eye on







# KTH account and access card

Activate your KTH account to access KTH's services, such as:

- Personal menu
- Ladok for students
- Canvas
- Your KTH email

More information is available at New at KTH: [kth.se/newatkth](https://kth.se/newatkth)

The access card...

- gives you access to KTH's premises
- is personal and may not be lent to others

Need support? Email [kortexp@kth.se](mailto:kortexp@kth.se), or visit KTH Entré or the local service centres in Flemingsberg, Kista or Södertälje.

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# Course admission and registration

- Before each new course starts, you should make a course registration.
- A course registration indicates you intend to attend the course to which you are admitted.
- Please note, being admitted to a KTH course is not the same as being registered for the course.





# Course registration

Register for your courses as soon as possible! Course registration...

- confirms that you will take your courses
- is necessary for you to access the course in Canvas and to get results reported

Register for the course in the service Ladok for students.

You can find the service under the tab "Services" in the Personal menu, or on the web address **student.ladok.se**.

https://www.student.ladok.se/...

## Välkommen till Ladok för studenter

Welcome to Ladok for students

### Inloggning

Login

Inloggning via ditt lärosäte  
Access through your institution

**Inloggning till lärosäten som inte tillhandahåller studentkonton**  
Log in to universities that don't provide student accounts

eduID

Antagning.se  
Universityadmissions.se





# The personal menu and Canvas

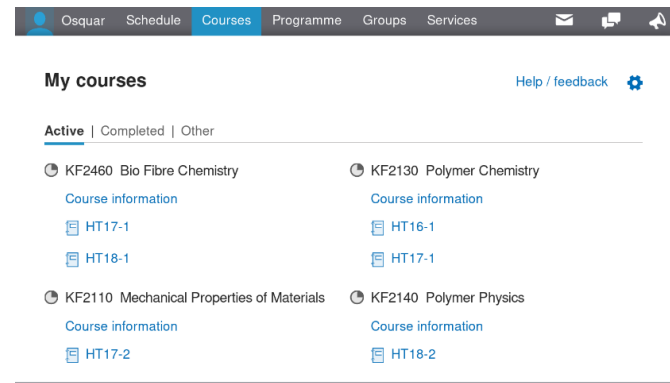
The **personal menu** at kth.se gives you access to various essential services online, such as:

- your schedule
- your KTH email
- the programme web
- Canvas
- Ladok for students

**Canvas** is KTH's learning platform for all courses.

There you will:

- get access to course materials and read course memos
- carry out assignments
- keep in touch with teachers and other students





# The academic year & examination

## The academic year

- The academic year is divided into two semesters of twenty weeks each.
- Each semester is divided into two study periods.
- At the end of each study period there will be time for own work and an examination period

## Examination

- Some courses have a written or oral exams, in other courses you will be examined through an assignment or project assignment.
- If you are going to have a written exam, you must register for it via Ladok for students.





# KTH:s campuses

KTH has five campuses spread around Stockholm. KTH Campus is located in central Stockholm, while KTH's other campus areas are strategically located close to industry and research.

KTH's different campuses:

- KTH Campus (central Stockholm)
- KTH Flemingsberg
- KTH Kista
- KTH Solna
- KTH Södertälje



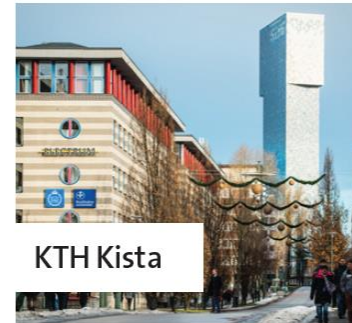
KTH Campus



KTH Solna



KTH Flemingsberg



KTH Kista



KTH Södertälje





# Student discount card from Mecenat

- All international students are assigned an interim personal identity number. Access the number on **student.ladok.se**. You will need the number to access your Mecenat student discount card.
- A digital Mecenat card will automatically be ordered for you when you have registered for your courses, and you can have it on your smartphone. If you need support, please email **info@ths.kth.se**
- Stockholm Public Transport (SL) provides various means of transport. You are eligible for student discounts on SL, but only after you have received your Mecenat card with a SL-logo. Before that, you have to pay full price.



SL-logo



## Service and support at KTH

Student health services, compensatory support,  
student rights, and more



# The student health services

- The student health services can support you if you are not feeling well and need to talk to someone.
- Via the Student health services, you can meet a company nurse, psychologist and counsellor.
- The services are free of charge, and the staff has the duty of confidentiality.
- Premises at Stockholm University.
- If you become ill and need to get in touch with regular medical care, call 1177 to get in touch with the national health service. If you are in an emergency, call 112.
- The student health services in Stockholm also offer group activities and workshops.

Read more and find contact information at  
**[kth.se/studenthealth](https://kth.se/studenthealth)**







# Compensatory support from Funka

If you have a documented, permanent disability, you can receive compensatory support in your studies at KTH from the support group “Funka”. Learn more at [kth.se/en/funka](https://kth.se/en/funka).

## Examples of permanent disabilities are:

- dyslexia
- physical disabilities
- neuropsychiatric disabilities: e.g. autism / asperger, ADHD, ADD
- permanent mental illness

## Examples of support are:

- longer writing time for exams and partial exams
  - help with taking notes
  - resources from the KTH Library, such as audiobooks, Braille or e-textbooks.
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# Safety during your studies

KTH has a security and crisis organisation working for you to feel safe during your studies. Here are some simple general tips:

- Never leave your valuables without supervision.
- Do not write your PIN code on your access card, and do not lend the card to others.
- Do not let unauthorised persons in through locked doors.
- Keep track of escape routes in case the fire alarm goes off. Evacuation plans are available in all buildings.
- In the evenings and nights, guards check KTH's buildings, so remember to have a valid ID or passport if you study late on KTH's premises.





# Rights and obligations

You have the right to influence your education and study situation. You can do this by, for example, filling in course evaluations or becoming active in your chapter.

On the Student Web, [kth.se/en/student](https://kth.se/en/student), you can find information on how to leave complaints and report wrong-doings. For example, you can:

- Submit complaints regarding your education or study environment
- Report if you have been a victim of harassment, discrimination or victimization at KTH. You can also turn to an employee you have confidence in to report.

As a student, you also have some obligations, such as:

- To avoid cheating and plagiarism
  - Not to harass other students and staff
-





# Avoid cheating and plagiarism

- One example of cheating is exchanging information with other people during an examination.
- One example of plagiarism is submitting parts of others' work in your own name.
- Discovering plagiarism is easier than many people believe, with the help of technical tools.

Here are some common forms of plagiarism:

- Students copying wording or ideas from published sources.
- Students copying from other students.
- Students cooperating so much that that their submissions become almost identical.

Remember to:

- list your sources when using others' ideas, arguments or results
- learn to read and summarise information from sources
- read, process, rewrite and refer to information from your sources



# Sources of information

The student web, New at KTH, and more

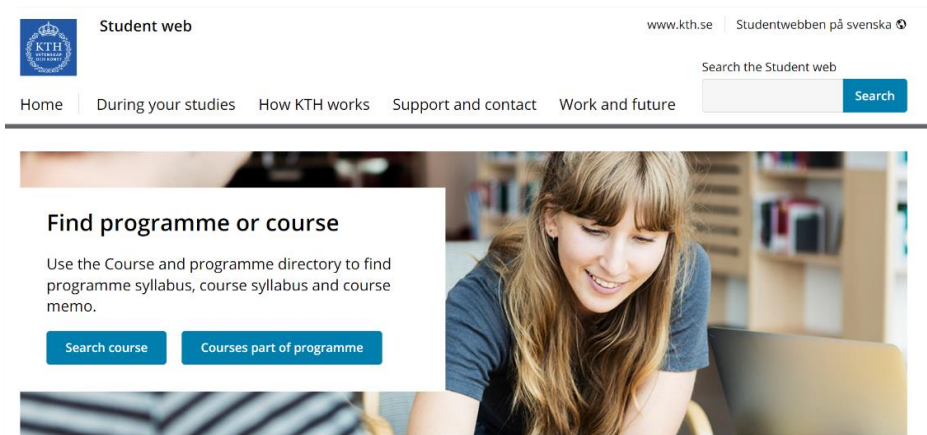




# The Student Web

The Student Web is the part of KTH's website that is specifically aimed for students.

- The Student Web is KTH's main channel of information to students.
- Here you will find news, activities, support and contact information related to your studies.
- Once a month, you will also receive a newsletter to your email with the latest news and upcoming events.
- Web address: **[kth.se/en/student](https://kth.se/en/student)**





# New at KTH

- New at KTH is the web pages aimed at all newly admitted students.
- Here you will find basic information before and during your first time at KTH.
- The pages contain useful tips, guides and contact information.
- You can find the pages at **[kth.se/newatkth](https://kth.se/newatkth)**

[Student web](#) / [During your studies](#) / [New at KTH](#)

[< During your studies](#)

New at KTH

Welcome to KTH

[Degree programme students](#) >

[Exchange students](#) >

[Non-programme students](#) >

## Welcome to KTH

Are you a new student at KTH? Congratulations on being admitted! You are about to embark on a new and exciting adventure. These pages aim to help you start your preparations by introducing you to life in Stockholm, Sweden and life as a KTH student.



Admitted degree  
programme students

[Degree programme students](#)



Admitted exchange  
students

[Exchange students](#)



Admitted non-  
programme students

[Non-programme students](#)





# How to contact KTH

For questions concerning your studies, contact your international coordinator. The coordinator can also help with study-related issues, or social matters related to your studies.

You can reach your international coordinator at [exchange.in@kth.se](mailto:exchange.in@kth.se)

For all other questions, when you don't know where to turn, email [info@kth.se](mailto:info@kth.se).





# THS, Student Union at KTH

The student union exists to represent the students and has a unique status with a legal right to influence KTH. THS exists both as a central organisation based in the union building Nymble (Drottning Kristinas Väg 15-19) and through the chapter linked to your field of study.

THS:

- helps you influence your education and conditions for studies
- coordinates a diverse association life with social activities
- is democratically structured and governed by you and other members

You can get more information from your buddy or at **[ths.kth.se](https://ths.kth.se)**  
- where you can also become a member!

