

CV

Anna Andersson

Date of birth: 19xx 01 01
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CAREER OBJECTIVE

I want to use my skills within both medical engineering and marketing. I would like to use my outgoing qualities and work with customers and build networks. I want to work for an international company.....etc.

EDUCATION

- 2008-08 - on going **Royal institute of technology, Stockholm, Sweden**
Master in Medical Engineering. Estimated degree in June 20XX.
Have studied medical IT, ultra sound and radiation, patient security, marketing and communication.
- 2005-08 – 2008-06 **University XX, Bachelor**
- 20XX-XX – XXXX-XX **Upper secondary school XX**

WORK EXPERIENCE

- 20XX-XX – XXXX-XX **The Medical Company, Stockholm**
Thesis work in medical engineering. Examined...The result was.. I learnt.....etc.
- 20XX-XX – XXXX-XX **Education First, France**
Language tour leader
Summer job. Was responsible for 20 participants. Planned activities and held information activities. Learnt how to work under pressure and to solve problems.
- 20XX-XX – XXXX-XX **Resit, Stockholm**
Travel agency assistant
Summer job. Dealt with customers, booking, promoting. Was responsible for creating information. Worked with databases and some statistics.
- 20XX-XX – XXXX-XX **Coffee shop Pringlan, Stockholm**
Shop assistant
Summer job and later extra jobs on weekends. Served customers and worked at the counter. Received goods and wrote menus. Learnt a lot about customer service.

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EXTRA CURRICULAR ACTIVITIES

- 20XX-XX – XXXX-XX **Medical Section, KTH**
Responsible for the reception of international students.
Planning, was responsible for the budget. Learnt project management and how to delegate and communicate effectively with team members.
- 20XX-XX – XXXX-XX **The KTH Acting society**
Acted in the yearly student cabaret. Organized and promoted the event.

LANGUAGE SKILLS

English: Advanced in both speech and writing
French: Advanced in speech, good in writing
Swedish: Mother tongue

COMPUTER SKILLS

Programming languages:
Operational systems:
MS Office:
Graphic design:

ADDITIONAL QUALIFICATIONS

- Driving license B
- Scholarship The achievement scholarship (20xx), for students with excellent results.
- Certificate: Diving