



# LS140V Professional written communication in English for engineers 3.0 credits

Professionell skriftlig kommunikation på engelska för ingenjörer

This is a translation of the Swedish, legally binding, course syllabus.

If the course is discontinued, students may request to be examined during the following two academic years

## Establishment

On 18/01/2021, the Dean of the ITM School has decided to establish this official course syllabus to apply from autumn term 2021 (registration number M-2021-0090).

## Grading scale

P, F

## Education cycle

First cycle

## Main field of study

## Specific prerequisites

General entry requirements only

## Language of instruction

The language of instruction is specified in the course offering information in the course catalogue.

## Intended learning outcomes

The aim of the course is to develop the skills of the engineer in communicating professionally in English with a focus on efficient texts in work-related situations.

After passing the course, the student shall be able to

- demonstrate an understanding of, and identify, differences in linguistic style between informal and formal work-related communication in English
- write clear, efficient and linguistically correct texts in English for different professional purposes, adapted to context, target group and aim
- reflect on the quality and nature of his/her own texts and those of others, including giving and receiving constructive criticism

## Course contents

The course develops the skills of the engineer in writing work-related texts in English for different purposes (e.g. to inform, instruct or request information) via for example email. Based on the participants' own texts and professional experiences, and through written exercises and discussions, the course focuses on receiver adaptation, the readability and professional style of texts. The course also emphasises the importance of linguistic correctness in professional texts.

## Examination

- LEXA - Ongoing examination, 3.0 credits, grading scale: P, F

Based on recommendation from KTH's coordinator for disabilities, the examiner will decide how to adapt an examination for students with documented disability.

The examiner may apply another examination format when re-examining individual students.

## Other requirements for final grade

75% attendance

## Ethical approach

- All members of a group are responsible for the group's work.

- In any assessment, every student shall honestly disclose any help received and sources used.
- In an oral assessment, every student shall be able to present and answer questions about the entire assignment and solution.