



ME1317 Leading People and Work 6.0 credits

Personal- och arbetsledning

This is a translation of the Swedish, legally binding, course syllabus.

If the course is discontinued, students may request to be examined during the following two academic years

Establishment

On 2023-10-11, the Dean of the ITM School has decided to establish this official course syllabus to apply from spring semester 2024, registration number: M-2023-2055.

Grading scale

A, B, C, D, E, FX, F

Education cycle

First cycle

Main field of study

Technology

Specific prerequisites

Completed ME1314 Introduction to Industrial Engineering and Management

Language of instruction

The language of instruction is specified in the course offering information in the course catalogue.

Intended learning outcomes

After passing the course, the students should be able to:

1. Describe how work and the organisation of the work are influenced by actors and functions on different levels in society from organisations, public authorities, legislation and the parties of the labour market,
2. Describe and discuss aspects that promote working environment based on staff and management work,
3. Analyse different types of work by using arbetsvetenskapliga concepts and models,
4. Discuss staff and management work connected to societal and technical change,
5. Describe and analyse staff strategies.

Course contents

The purpose of the course is to give the students understanding of questions around staff and management work and how preconditions for fellow-workers to carry out their work in an efficient and sustainable way is created. Most engineers hold during their working life different head and leadership positions where one influences the working conditions of other people. At the same time, talent management and recruitment and the ability to retain skilled and justified fellow-workers are central questions for most organisations. Inclusion, equal opportunities and social sustainability is therefore of strategic weight in modern organisations. In the course is treated inter alia the following fields:

- Work design and organisation
- Management work and leadership
- Psychology and behavioural science connected to individuals, groups and activities
- Talent management and staff strategies
- The responsibility and obligations of employers and employees

Examination

- KON1 - Partial exams, 2.0 credits, grading scale: A, B, C, D, E, FX, F
- PRO1 - Project assignment, 2.0 credits, grading scale: A, B, C, D, E, FX, F
- SEM1 - Seminars, 2.0 credits, grading scale: P, F

Based on recommendation from KTH's coordinator for disabilities, the examiner will decide how to adapt an examination for students with documented disability.

The examiner may apply another examination format when re-examining individual students.

Other requirements for final grade

Attendance at course seminars is compulsory.

Ethical approach

- All members of a group are responsible for the group's work.
- In any assessment, every student shall honestly disclose any help received and sources used.
- In an oral assessment, every student shall be able to present and answer questions about the entire assignment and solution.